



**City Of Hammond  
Purchasing Department**

**RFP # 13-22  
For  
Re-Roof Fire Station #5**

**Sealed Bids Shall Be Received by the Purchasing Department,  
City of Hammond  
310 East Charles Street  
P. O. Box 2788  
Hammond, Louisiana 70404-2788**

**Until**

**10:00 a. m. on JANUARY 30, 2013**

**At Which Time All Bids Will Be Opened and Read Aloud**

**Advertisement in the Official Journal, Daily Star,  
to be published Two (2) Times**

**JANUARY 16 and 23, 2013**

**Ernest Peters, Sr. - Purchasing Agent- (985)-277-5632**

**This is the Bid Package of:**

**Date:** \_\_\_\_\_

**Firm:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**YOUR BID IS IMPORTANT TO US**

**HOWEVER, IF YOU DO NOT WISH TO BID THIS PROJECT, PLEASE RETURN THIS SHEET WITH YOUR COMPANY NAME MARKED “NO BID”. THIS WILL NOT AFFECT FUTURE BIDS, BUT IS A MEANS IN VERIFYING THAT YOU DID RECEIVE NOTIFICATION FOR THIS BID.**

**Specifications: Drawings/Specifications**

**THIS PROJECT SCOPE CONSISTS OF RE-ROOFING THE EXISTING FIRE STATION AT 2975 EAST HWY 190. THE DESIGN IS BASED ON A RETROFIT ROOFING PRODUCT BY BERRIDGE ROOFING MANUFACTURE.**

**We are requesting these product(s) or it’s equal.**

Specifications/Drawings electronic version can be emailed; for a hard copy, please call Rose Caprera 985-277-5630.

**\*Site visit is required, Call and schedule your site visit with Richard Lee at 985-277-5802:**

**Site Visit Signature** \_\_\_\_\_

Bid Amount

**Bidder agrees to deliver products described by the Bidding Specifications for the sum indicated:**

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

\$ \_\_\_\_\_ Dollars

( \_\_\_\_\_ )

Instructions to Bidders

**Special Note**

**BIDDERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE BID PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED TO THE PURCHASING AGENT DURING THE BID PERIOD AND SHALL BECOME PART OF YOUR BID PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE BIDDERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE BIDS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER BIDS ARE OPENED.**

Bid Packages are mailed only as a courtesy. The City of Hammond does not assume responsibility for bidders to receive bid packages. Bidders should rely on advertisements in the local newspaper, City Website, and personally pick up bid packages with specifications. Full information may be obtained, or questions answered, by contacting the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street or by calling (985) 277-5632.

**These specifications are written in a manner to invite open competition. Any manufacturer’s names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the invitation to bid states that only the brand name will be considered for reasons of compatibility, etc.**

**The Public Bid number, Bidder’s name, address, Louisiana Contractor License number and bid opening date shall be clearly printed or typed on the outside of the bid envelope, if mailed. Only one (1) bid shall be accepted from each bidder. Alternates shall not be accepted unless specifically requested in the bid specifications. All bids can be delivered, emailed, mailed, or faxed to # 985-277-5636.**

The method of delivery of bids is the responsibility of the bidder. All bids shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified bid opening date and time.

Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required, it will be specifically requested on the bid form and included in the specifications.

Bids shall be accepted only on the bid forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept bids from those bidders in whose name the bid forms and or specifications were issued. Altered or incomplete bid forms, or use of substitute forms or documents, shall render the bid non-responsive and subject to rejection. The entire bid package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE BID.

All bids must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the bidder. Failure to initial shall be cause for rejection of the bid as non-responsive.

All bids shall be signed. Failure to do so shall cause the bid to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Agent/Fire Department, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If bidding "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with bid. Representative samples shall be submitted upon request, if appropriate.

**Liability:**

The Contractor at all times during the term of the contract shall maintain and pay for property damage and public liability insurance with limits of at least (\$1,000,000.00) one million dollars inclusive of bodily injury and property damage for any one occurrence.

Prior to commencing work under this contract the Contractor must file with the City a "certificate of insurance" meeting aforementioned requirements with the City of Hammond named insured by added endorsement. All premiums and expense incurred with this insurance shall be paid for by the Contractor.

The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein, or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages.

The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries and judgments of every nature and description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

**Worker's Compensation:**

The Contractor shall, at all times, pay or cause to be paid, any assessment or compensation required to be paid pursuant to the Worker's Compensation Act.

The Contractor shall, at the time of entering into a Contract with the City, provide satisfactory proof that all assessments or compensation payable to the Worker's Compensation Board have been paid and the City may, at any time during the performance or upon the completion of such Contract require a further declaration such Contract require a further declaration that such assessments or compensations have been paid.

**Non-Discrimination:**

By Submitting and signing this bid, Bidder certifies that he agrees to adhere to the mandates dictated by title VI and VII of the civil rights act of 1964, as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; section 503 of the Rehabilitation act of 1973; section 202 of Executive Order 11246, as amended; and the Americans with Disabilities Act of 1990. Bidder agrees to keep informed of and comply with all Federal, State and Local Laws, Ordinances and Regulations which affect His Employees or Prospective Employees.

**Sealed Bid Form for Public Bid**

**As a qualified bidder for the project, I have carefully examined all of the Bidding Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the bidding specifications.**

**I hereby acknowledge that I have received the following Addenda and they are reflected as part of this bid.**

List by date and Addendum number

I certify that I am duly licensed in Louisiana to perform the work. Louisiana License # \_\_\_\_\_

Work to be complete within \_\_\_\_\_ days after receipt of order.

\_\_\_\_\_  
**Signature of Bidder**

\_\_\_\_\_  
**Company Name**

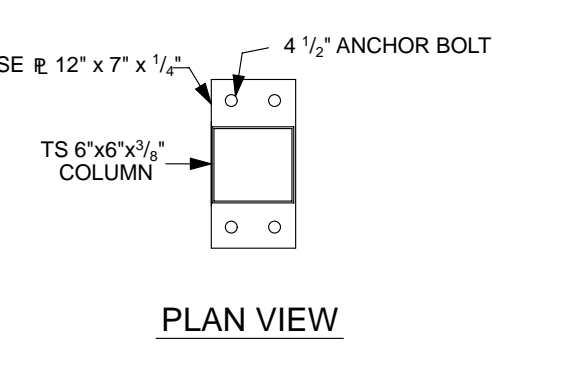
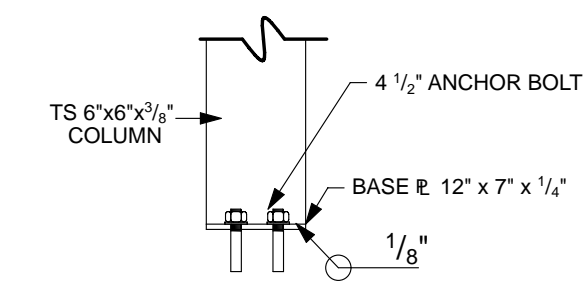
The above signature on this Sealed Bid certifies that bidder has carefully examined the instructions to bidders, terms and specifications applicable to and made a part of this Seal Bid Package. Bidder further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Sealed Bid.

\_\_\_\_\_

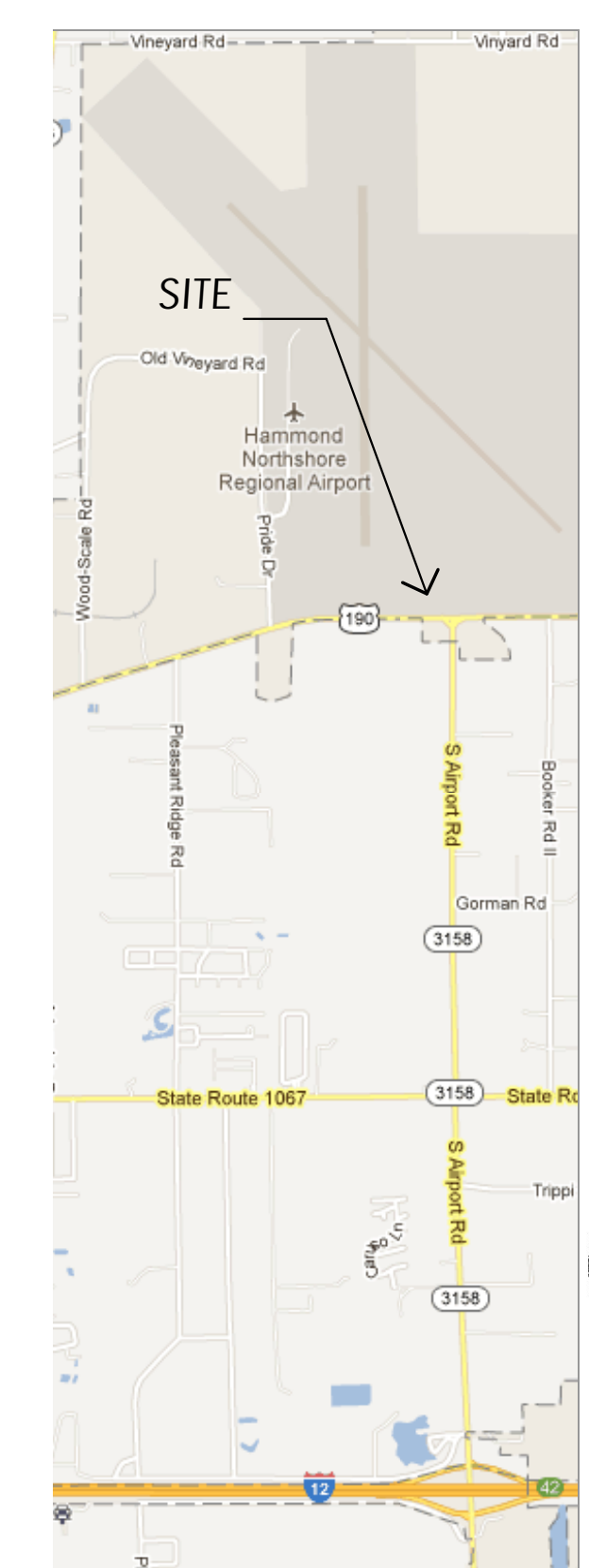
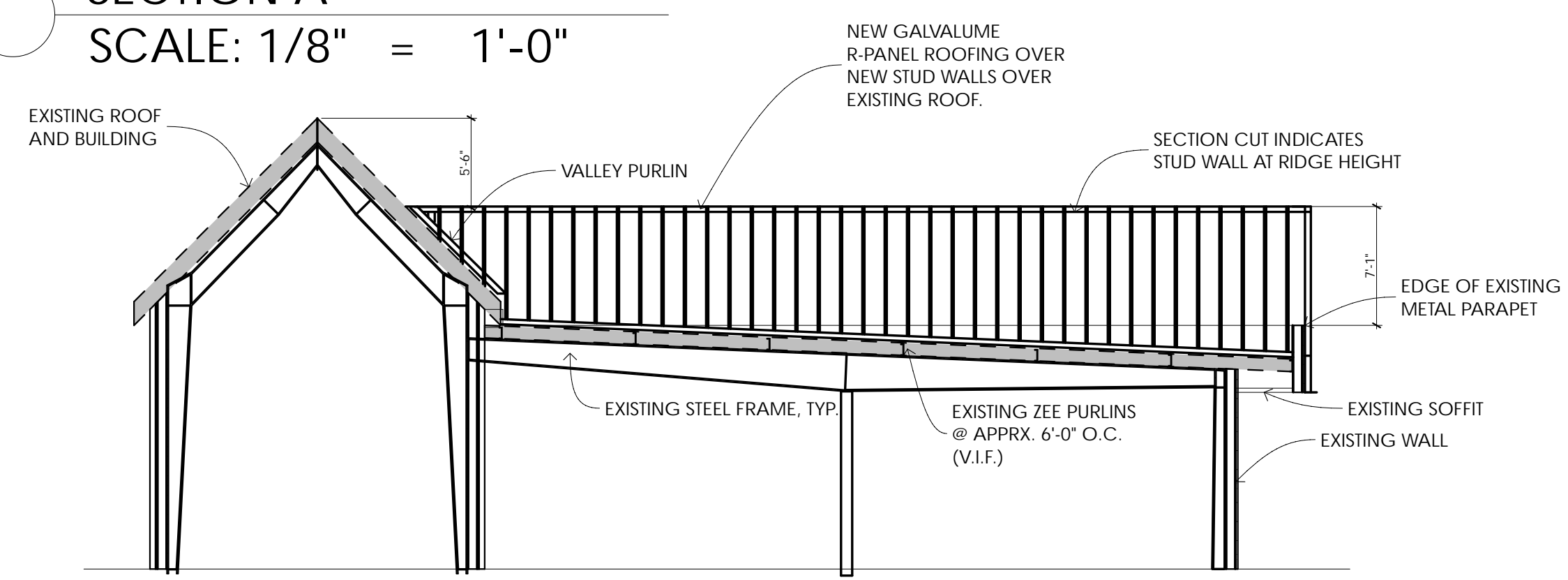
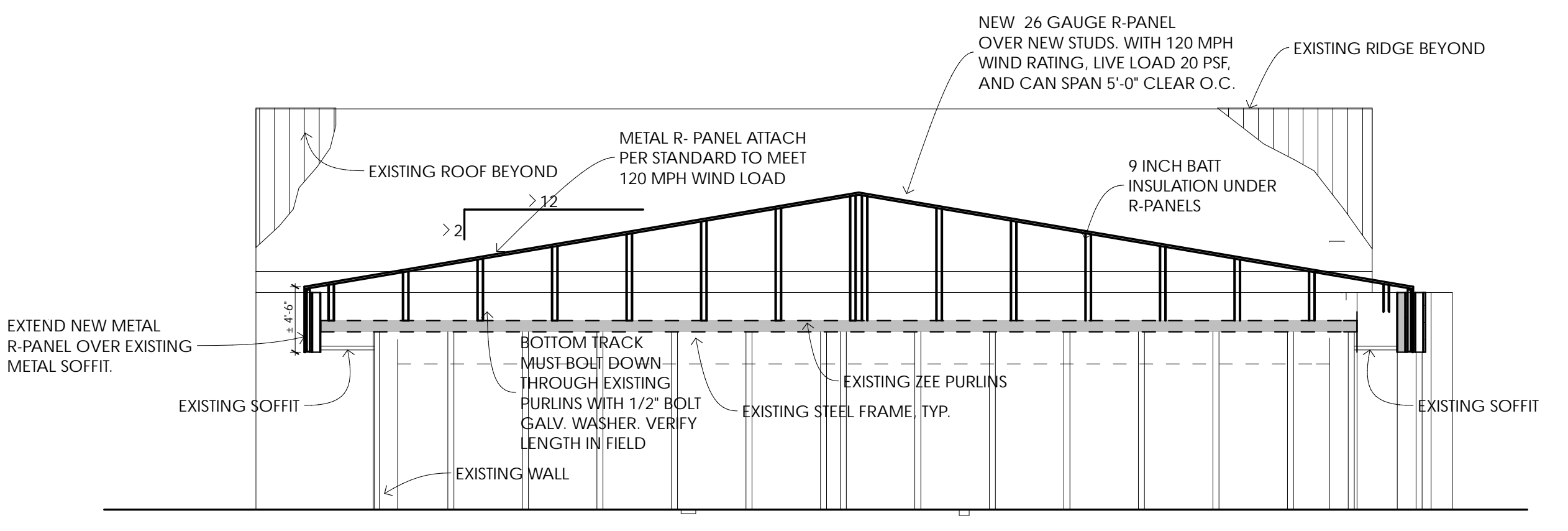
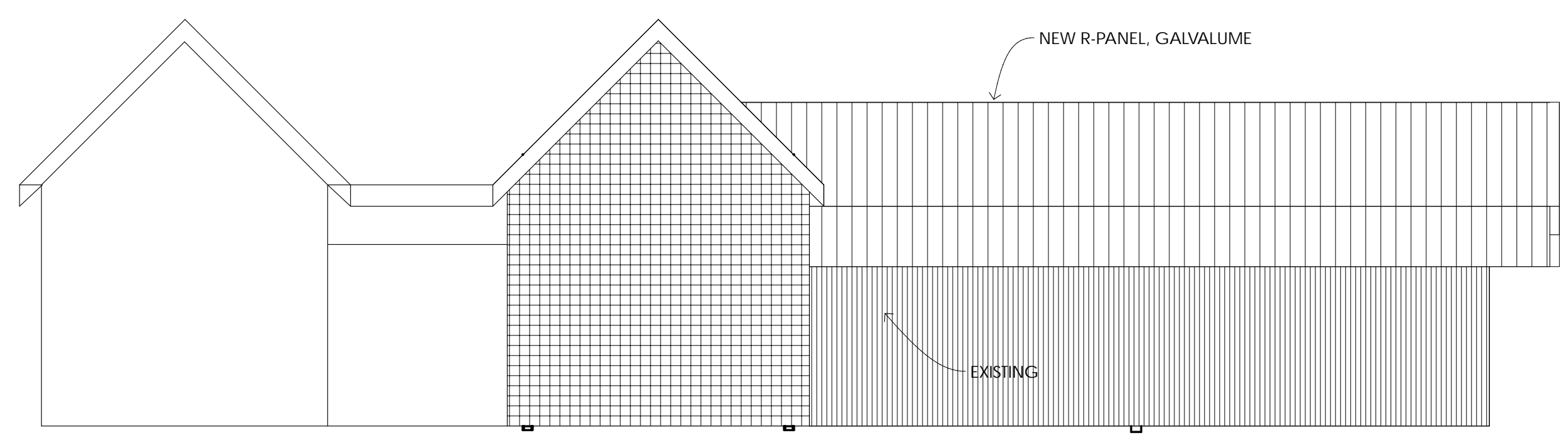
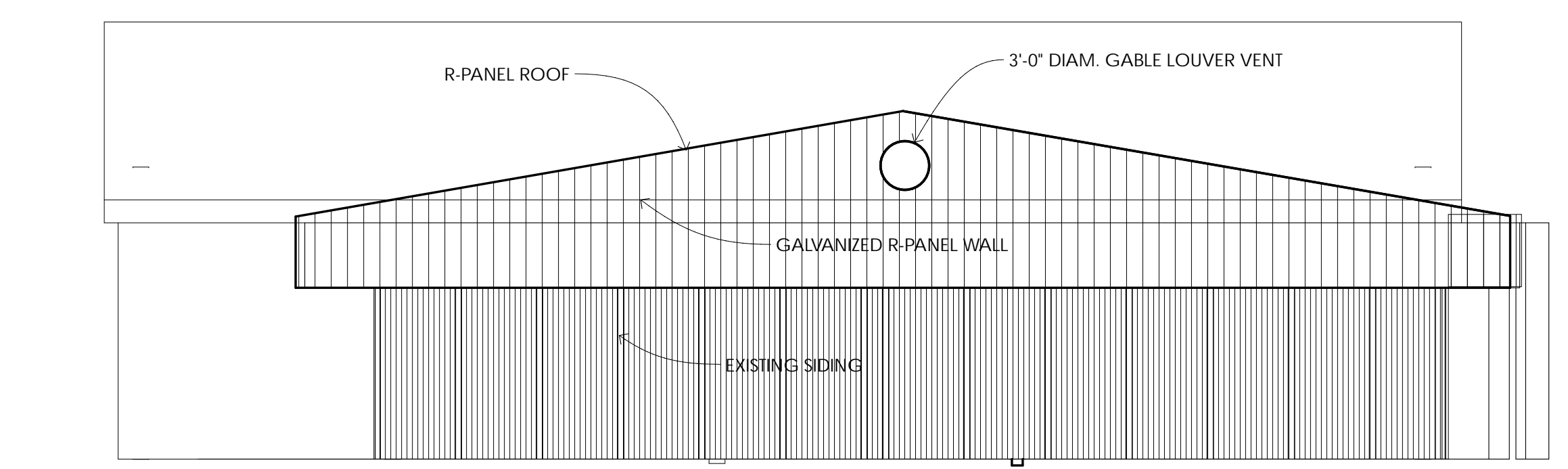
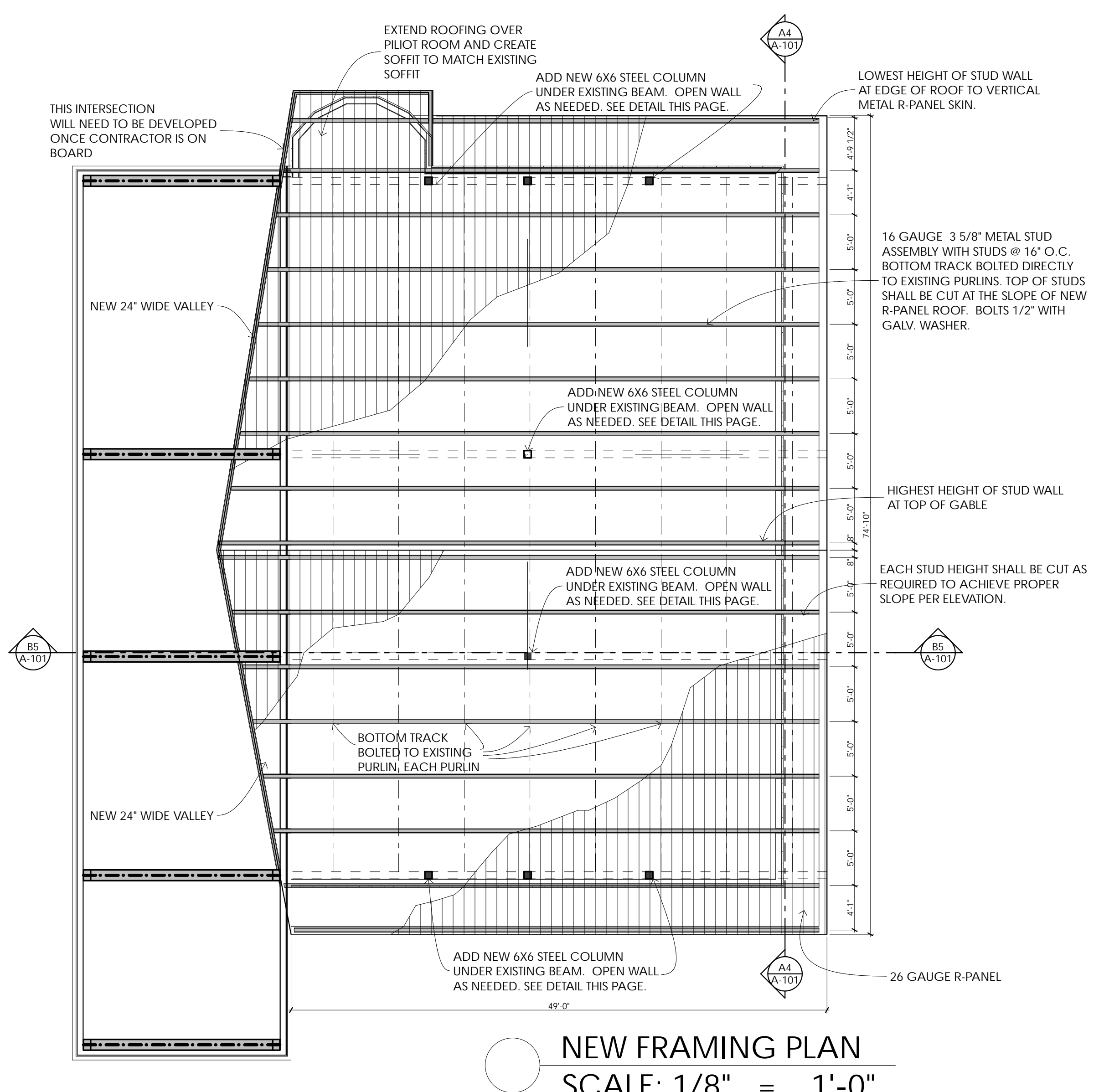
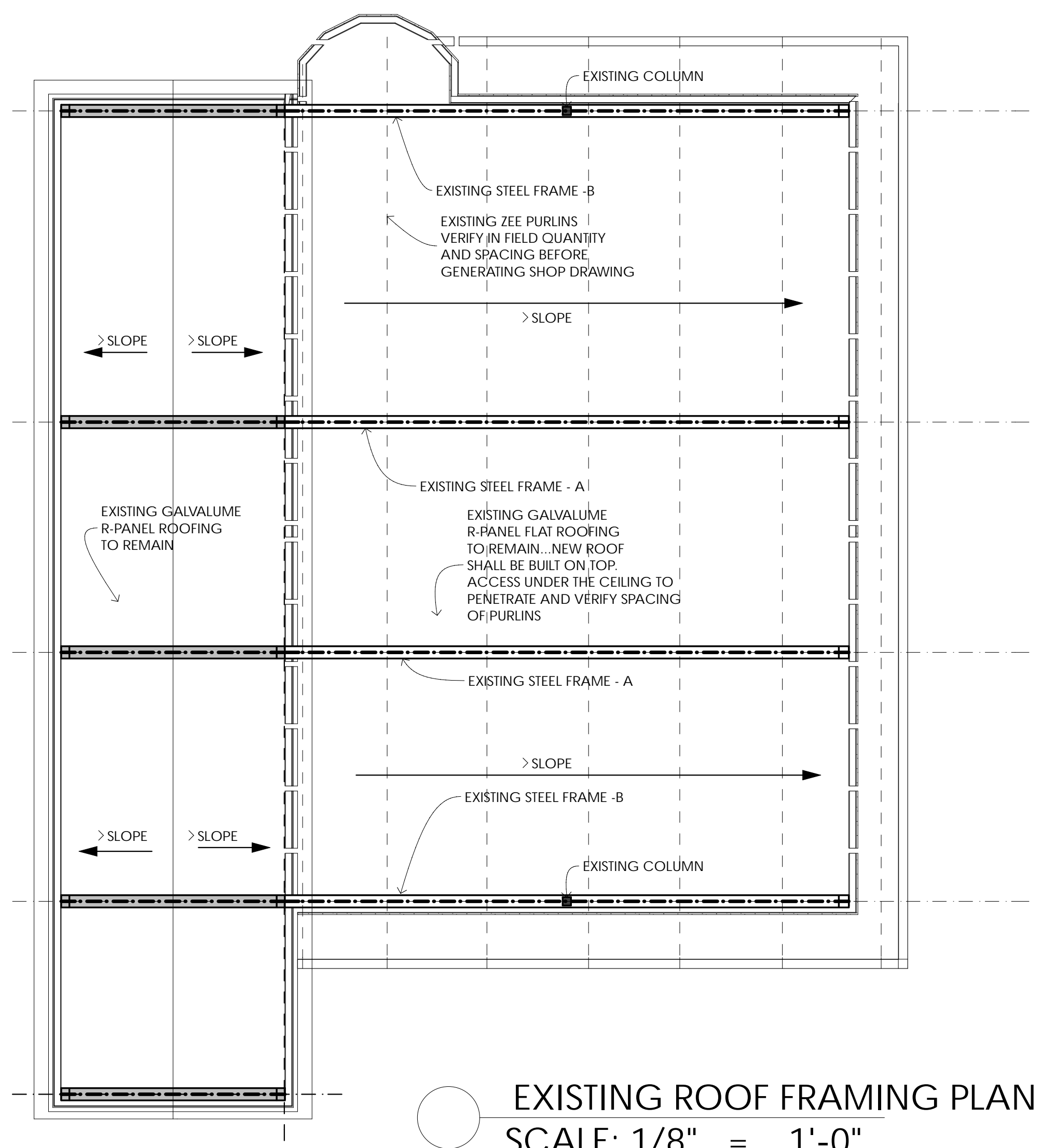
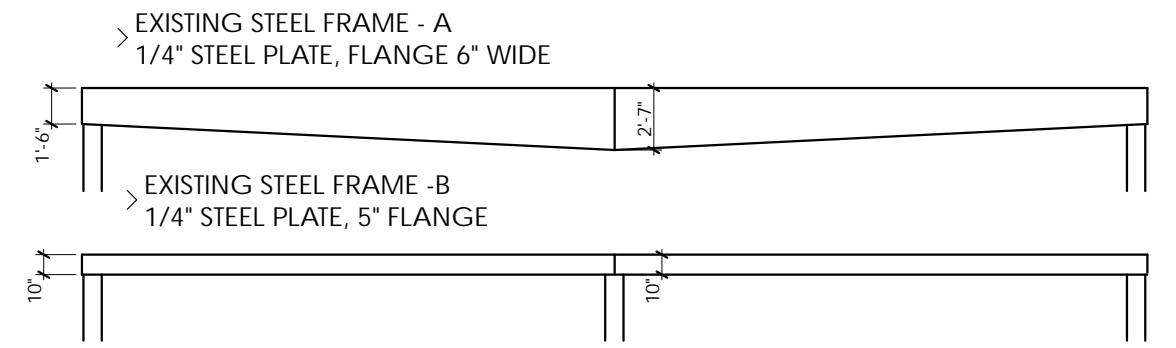
# CITY OF HAMMOND

## Fire Station Re-Roof

- Metal Roofing System:**
- 26 Gauge screw down roofing R-panels - minimum yield strength of 80 KSI. Conforming to ASTM A446 & A792. Roof panels shall be unfinished zinc-aluminum alloy coated steel Galvalume.
  - Roof panels to be a one piece roof sheet.
  - All laps to have a 3/8" mastic tape seal fastened 20" on center with # 14 stitch screw (see fasteners)
  - Ridge cap to be a PBR die-formed 30" cap conforming to the same properties as the roof panel.
- Accessories shall be as follows:**
- Gutters:
    - Manufacturer's standard eave gutter (min. 20" girth)
    - 26 gauge Grade D steel of 50,000 PSI minimum yield strength and shall be compatible with the material, finish, and profile of the adjoining roof and or wall system.
    - Manufacturer's standard gutter strap spaced a min. of 48" on center.
    - Downspouts to match the material and finish of the gutters and to be a minimum of 5" x 5"
    - Downspouts to have kick-outs
  - Roof Penetration Flashings:
    - Tapered EPDM rubber cones for round penetrations from 3" to 11", supplied by, or acceptable to, the building manufacturer.
    - Metal roof flashings supplied by, or acceptable to, the building manufacturer. (\*A/E: Specify size, type, finish, and if additional header framing will be required.)
    - Locate penetrations to avoid the standing seams, if possible.
- Flashing Materials:**
- Flashings, trim closures, and transition materials shall be supplied or approved by the building manufacturer, and be of the same metal and finish as the corresponding roof or wall panel.
  - Rubber gaskets and closure strips shall be supplied or approved by the building manufacturer.
- Metal Wall Panels:**
- 26 Gauge R Panel wall panels - minimum yield strength of 80 KSI. Conforming to ASTM A446 & A792.
  - Wall panel substrate to be Zinc-Aluminum alloy coated with a baked on Silicon polyester paint coat bearing a 0.85-1.0 thickness.



**COLUMN BASE PLATE DETAIL**  
 NOT TO SCALE



**CITY OF HAMMOND**  
**FIRE STATION RE-ROOF • HWY 190 AIRPORT**  
 HAMMOND, LOUISIANA

project number pa\_1223  
 date of issue 09.17.12  
 project phase CONSTRUCTION  
 revision no. revision date  
 revised - re-bid, 01/10/2013

drawn by team

THIS DRAWING IS AN INSTRUMENT OF SERVICE & THE PROPERTY OF PISTORIUSASSOCIATES, LLC



drawing title FRAMING PLAN  
 drawing no. A-101