

Mutual Aid Agreement
Southeastern Louisiana University Police Department
And
Hammond Police Department

It is the intent of the Southeastern Louisiana University Police Department and the Hammond Police Department to provide one another with emergency aid in the form of manpower and equipment on a situational basis. Southeastern Louisiana University Police Department and the Hammond Police Department have concurrent law enforcement jurisdiction within the city of Hammond, LA. It is also the intent of this agreement to clearly delineate primary law enforcement responsibilities for each agency within the city.

I. Emergency Aid

A. Complimentary (back-up) Resources

1. Upon receiving a request for emergency assistance, both agencies agree to provide officers and other resources as available in order to bring the emergency situation to a resolution. Emergency aid may be requested by radio, or by contacting the dispatch facility of either agency.
2. The amount of emergency aid available from either agency will only be limited by the manpower and equipment needs of the provider agency. Any other existing resources will be made available.
3. When needed, emergency aid will be requested by any officer of either agency. Emergency aid request of an extended duration will be subject to the review of a supervisor from either agency. Any agency members responding to an emergency aid request will report to the officer making the request.
4. Radio contact will be maintained between agencies during emergency situations by way of the Hammond Police Department radio frequencies, which can be monitored and are accessible to all Southeastern Louisiana University Police Department members.
5. As a general rule, both agencies agree to be responsible for their own cost of emergency aid responses, including the cost of all health and liability insurance.
6. Should it become necessary for the Southeastern Louisiana University Police Department to request the assistance of the Hammond Police Department's Special Response Team (SRT), Hammond Police Department policies concerning the activation and use of Special Response Team (SRT) will be followed. If called to Southeastern Louisiana University's Campus, the Hammond Police Department Special Response Team (SRT) Commander will have tactical responsibility to accomplish

his/her mission while overall command will remain with the Director of the Southeastern Louisiana University Police Department.

II. Non-Emergency Situations

A. Southeastern Louisiana University Athletic Events

1. Necessary traffic control or direction occurring on city streets outside the jurisdiction of the Southeastern Louisiana University Police Department, stemming from Southeastern Louisiana University Athletic Events, shall be the responsibility of the Hammond Police Department.
2. The assignment of all personnel during Southeastern Louisiana University Athletic Events shall be the responsibility of the Southeastern Louisiana University Police Department Event Commander. Members of either department will be used for security purposes both inside and outside of Southeastern Louisiana University Athletic Events. Once Southeastern Louisiana University Police Department members and Hammond Police Department members are given their assignment, they will remain at their post until relieved or reassigned by event commander.
3. The Hammond Police Department will assign one member to act as a liaison between the Southeastern Louisiana University Police Department Event Commander and Hammond Police Department member's on-duty during the event.
4. In the event of an arrest, it shall be the responsibility of both the Southeastern Louisiana University Police Department and Hammond Police Department to assist in the transporting of prisoners to the nearest booking facility for processing.

B. Special Events

1. The Southeastern Louisiana University Police Department will be responsible for all Special Events held on University property and shall provide officers for security purposes. In the event the Southeastern Louisiana University Police Department is unable to provide officers, the Director or his/her designee shall contact Hammond Police Department and arrange for personnel to be assigned.
2. Hammond Police Department Members working details within the jurisdiction of Southeastern Louisiana University Police Department are to notify the Southeastern Supervisor in charge and/or Southeastern's Radio Dispatcher upon their arrival and their departure from the special event.

3. Hammond Police Department members working a special event for a university agency shall contact the Southeastern Louisiana University Police Department for necessary paperwork for payroll purposes.
4. Southeastern Louisiana University Police Department members are prohibited from working police related off-duty details outside the jurisdiction of Southeastern Louisiana University Police Department. Request for Southeastern Louisiana University Police Department personnel by the Hammond Police Department for this purpose shall be made to the Director of Southeastern Louisiana University Police Department or his/her designee. The Director or his/her designee shall make any assignments of Southeastern Louisiana University Police Department personnel.

C. Calls for Service, State and City Property

1. The Hammond Police Department will have primary law enforcement responsibility and will respond to calls for service on City property contiguous to campus area.
2. The Southeastern Louisiana University Police Department will have primary law enforcement responsibility and will respond to calls for service on University property within the City of Hammond, LA, and Tangipahoa Parish.
3. The Southeastern Louisiana University Police Department and Hammond Police Department will provide any assistance and/or information request regarding any criminal investigation.
4. The Hammond Police Department shall provide assistance to the Southeastern Louisiana University Police Department in processing any major crime scenes. The Southeastern Louisiana University Police patrol supervisor shall be responsible for making this request to the Hammond Police Watch Commander.

III. Major Disturbances

A. Campus Unrest

1. In the event of a major disturbance within the jurisdiction of the Southeastern Louisiana University Police Department, the Southeastern Louisiana University Police Department may ask for the assistance of the Hammond Police Department and will coordinate their responses to resolve the disturbance. The Duty Commanders for both the Southeastern Louisiana University

- Police Department and the Hammond Police Department shall have direct contact to expedite the resolution of the disturbance.
2. As part of this coordinated response, the Southeastern Louisiana University Police Department will retain primary law enforcement responsibility on all University properties, while Hammond Police Department will be responsible for enforcement on all City properties outside of Southeastern Louisiana University's Campus.
 3. Southeastern Louisiana University Police Department member may be called upon to assist Hammond Police Department in situations involving mass processing of arrestees, transporting of prisoners, and operation of any temporary detention area. Likewise, Hammond Police Department may be called upon to assist Southeastern Louisiana University Police Department in such a situation.
 4. In the event of a major disturbance in the campus area involving students, the Southeastern Louisiana University Police Department will have the responsibility to coordinate and relay information to the University Administration.

IV. Responsibility for Expenses and Compensation of Employees

When responding to an emergency or other conditions as outlined in this agreement, the responding agency which furnishes any equipment shall bear the loss or damage to such equipment and shall pay the expense incurred in the operation and maintenance thereof.

When responding to an emergency or other conditions as outlined in this agreement, the responding agency will compensate and shall defray the actual travel and maintenance expenses of such employees during the time they are rendering aid. Such compensation shall include any amounts paid or due for compensation due to personal injury or death while such employees are engaged in rendering such aid.

V. Limitations

Nothing in this agreement shall be construed as creating a duty to respond when requested by either party signing this agreement

Nothing in this agreement shall be construed as creating a duty on the part of the responding agency to stay at the scene of an emergency for any set length of time. Responding personnel and equipment may be removed at any time from the scene at the discretion of the ranking officer from the responding agency.

This mutual aid agreement is executed by the Southeastern Louisiana University Police
Department and the Hammond Police Department on this 29 day of
MAY, 2008.



Mike Prescott
Director of Police
Southeastern Louisiana University
Police Department



Roddy Devall
Chief of Police
Hammond Police Department



Randy Moffett
President
Southeastern Louisiana University