



**HAMMOND CITY COUNCIL
PUBLIC HEARING
MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
April 11, 2017
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall
The public hearing was called to order by President Lemar Marshall at 5:30pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P),
Mike Williams (P)

III. PUBLIC HEARING:

1. An ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter. Lacy Landrum, presented this item and stated an amendment of the budget is required anytime the City is more than 5% off from the approved budget.

There were no public comments

2. An ordinance to Adopt and establish a Tax on all the taxable property within the Corporate limits of Hammond for the Year 2017.

**Public Works: 2.00 Mills
General Fund: 9.04 Mills
Police + Fire: 10.00 Mills
Total - 21.04 Mills**

Jinnie Wilson, stated that this is routine that we establish, and adopt the millage rate each year for our property tax. Mrs. Wilson informed the council that there are no increases and that everything remains the same.

There were no public comments

3. An ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond. Lacy Landrum, informed the council that the water rates inside the City limits will be raised by .12 cents per 1,000 gallons. She stated that the user fee of \$5 per customer will also be charged. The increase is required for cash reserves for bonds & costs for Capital Expenditures.

Council Lemar Marshall: Asked about Capital Outlay \$1 million dollars is this expected to be budgeted going forward.

Lacy Landrum: Stated that this is what is being projected with new water meters, lift station upgrades, and we could address issues with the sewer treatment plants. Dr. Landrum informed the council that the City needs to invest in the health & safety of citizens.

Tracy Wells, 610 Mooney Ave. Hammond: Asked if the public could have access to documents for review for public hearing. Mrs. Wells also informed the council that she spoke with many of the elderly in her community that are on fixed incomes and they are against raising the rates. She understands that we have to have capital but, the council needs to consider individuals that are on fixed incomes that are unable to add to their rates.

Lacy Landrum: Informed the council she agrees with Mrs. Wells and the council should take cost into consideration. The City has to also weigh the overall needs of health & safety because water & sewer are the two most critical services that is delivered throughout the City. Dr. Landrum informed the council that by law the City can't give discounts to low income citizens.

Councilman Lemar Marshall: Stated he would like the public to be able to have handouts for review.



**HAMMOND CITY COUNCIL
MINUTES
REGULAR SESSION
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
April 11, 2017**

6:00pm Immediately following Public Hearing.

- I. CALL TO ORDER:** Council President Lemar Marshall
Regular session was called to order by President Lemar Marshall at 5:38pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P),
Mike Williams (P)
- III. PRAYER:** Jay Kelly
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.
Councilwoman Janice Carter Beard
- V. REPORTS:**

1. Council: NONE

2. Mayor: Stated that there was a meeting with Entergy who has contributed \$10,000 for the afterschool program. The City of Hammond won district cleanest City award and the State judging will be May 4th, the Mayor thanked the Streets Dept., & Parks & Grounds. Mayor Panepinto thanked Southeastern students for assisting in cleaning the Army Reserve Building. The sales taxes are up and the budget looks good for the upcoming year.

3. Recognition of New Businesses: NONE

VI. Minutes of March 28, 2017: After review it was motioned by Johnny Blount and second by Janice Carter Beard to approve the minutes of March 28, 2017.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y).

Motion Approved 5-0

VII. RESOLUTIONS

A. OLD BUSINESS:

1. A resolution to appoint Jennifer White to the Hammond Historic District Commission from March 29, 2017 – December 30, 2020, to fulfill the remainder of four-year term. Mayor Panepinto, Stated he recommend Jennifer White to the Historic District Commission and would appreciate if the council would approve.

Councilwoman Janice Carter Beard: Stated that she sees this as an Ethics problem due to her opposition to the expansion. Councilwoman Beard stated she has no personal issues with Mrs. White but, because this issue is still in front of the council, she believes this is an ethical problem and does not agree with the nomination.

Mayor: Informed Councilwoman Beard that this is not an Ethical problem because she can't vote on the Expansion. **There was a motion by Mike Williams and second by Jason Hood to appoint Jennifer White to the Hammond Historic District Commission from March 29, 2017 – December 30, 2020 to fulfill the remainder of four-year term.**

Vote: Janice Carter Beard (N), Mike Williams (Y), Johnny Blount (Y), and Jason Hood (Y), Lemar Marshall (N). **Motion Approved 3-2**

B. NEW BUSINESS:

1. A resolution to approve Hammond Express 2 Inc., located at 2280 Old Baton Rouge Hwy., Hammond La., to obtain a permit to sell packaged high/low alcohol. The owner is Essam Abdo Nagi Saleh.

There was a motion by Mike Williams and second by Janice Carter Beard to amend the agenda to show the Owner as Hammond Express 2 Inc.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion to Amend 5-0

Jinnie Wilson, presented this item and informed council that they have meet all requirements and turned in all paperwork and they are requesting approval for packaged alcohol sales.

Owner representative present:

**Essam Saleh: 2315 Hwy., 190 East
Kalih Olimari: 2280 Old Baton Rouge Hwy.,**

Council President Lemar Marshall- Informed the owners that the sales to minors are illegal and the City will enforce laws on sales to underage minors. There was a motion by Janice Carter Beard and second by Mike Williams to approve Hammond Express 2 Inc., located at 2280 Old Baton Rouge Hwy., Hammond La., to obtain a permit to sell packaged high/low alcohol. The owner is Hammond Express 2 Inc.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

2. A resolution to approve Change Order No. 2 (Final) – on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605) for an increase of \$1,951.00. Chuck Spangler, presented this item and informed the council that this is the final change order for this project. He thanked S&P Liners and Webb Anderson on the professionalism they provided on this complicated project and the Sewer leaks were eliminated in Woodbridge. The project increase of \$1, 951.00 does correspond with the budget to cover the project.

Councilman Mike Williams: Thanked Mr. Spangler for the work on the project.

Chuck Spangler: Stated that S& P Liner is a local contractor located in Tickfaw. He stated that this was the best rehab that has been done in his opinion.

There was a motion by Mike Williams and second by Janice Carter Beard to approve Change Order No. 2 (Final) – on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605) for an increase of \$1,951.00.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

3. A resolution accepting work as substantially complete on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605), commencing 45 day lien period withholding 10% retainage. Chuck Spangler, presented this item and stated this is the same project and recommends acceptance. There was a motion by Mike Williams and second by Janice Carter Beard accepting work as substantially complete on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605), commencing 45 day lien period withholding 10% retainage.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

4. A resolution to ratify and award bids received March 31, 2017 for “Phoenix Square Pedestrian Bridge Repair”, (Project # 420-11718) to the lowest qualified & responsive bidder, Magee Excavation & Development, LLC, in the amount of \$37,625.00. Chuck Spangler, presented this item stated that there were 3 bids and the lowest bid is Magee Excavation & Development, LLC in the amount of \$37, 625.00 the budget was 45,000.00. He recommended award to Magee Excavation in the amount of \$37,625.00. There was a motion by Jason Hood and second by Janice Carter Beard to ratify and award bids received March 31, 2017 for “Phoenix Square Pedestrian Bridge Repair”, (Project # 420-11718) to the lowest qualified & responsive bidder, Magee Excavation & Development, LLC, in the amount of \$37,625.00.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

5. A resolution to ratify and award bids received April 7, 2017 for "Street Improvements", (Project # 420-11713). Chuck Spangler, presented informed the council that 10 contractors picked up bids but, there were 7 bids and the budget was \$730,000.00. The lowest bidder is Byron E. Talbot Contractor, Inc. in the amount of \$622, 621.00. There was a motion by Jason Hood and second by Johnny Blount to ratify and award bids received April 7, 2017 for "Street Improvements", (Project # 420-11713).

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

Councilman Jason Hood Left the Meeting

6. A resolution authorizing the Mayor to renew the insurance coverage for the City of Hammond for the period of May 1, 2017 - April 30, 2018. Don Stiel, presented this item informed council that this is a multi- line self-insurance risk program and nothing has changed from prior year on coverage's & amounts. They picked up 10 more vehicles than last year and it affected the package by 3.2%.

Councilman Mike Williams: Asked a question about uninsured motorist & medical payments.

Don Stiel: Stated they do not carry uninsured motorist, the employee are covered by Worker's Compensation. There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor to renew the insurance coverage for the City of Hammond for the period of May 1, 2017 - April 30, 2018.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0

7. A resolution to authorize the Mayor to release a Request for Qualifications for architectural design services for Zemurray Pool using funds from "Zemurray Park Pool Renovation" (Project 11717). Lacy Landrum, presented this item stated the pool has been out of service for over 2yrs., now and the City is looking to have the pool back in service. The release request for qualifications for architectural services is necessary so that the design can be complete and then the goal is to have the pool back in service by next summer.

Councilman Lemar Marshall: Asked if this will be based on the focus group recommendation for the pool.

Lacy Landrum: Informed him yes

There was a motion by Janice Carter Beard and second by Johnny Blount to authorize the Mayor to release a Request for Qualifications for architectural design services for Zemurray Pool using funds from "Zemurray Park Pool Renovation" (Project 11717).

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0

8. A resolution to transfer \$25,000 from "Jackson Park Improvements" (Project 11710) into "Zemurray Park Improvements" (Project 11708) and to use "Zemurray Park Improvements" to fund the Zemurray Park Master Plan.

Councilman Marshall: Stated he would like the language to read as A resolution to transfer \$25,000 from "Jackson Park Improvements" (Project 11710) into "Zemurray Park Improvements" (Project 11708) and to use "Zemurray Park Improvements" to fund the Zemurray Park Master Plan and authorize the Mayor to release the RFP for this project.

There was a motion by Janice Carter Beard and second by Mike Williams to amend.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Amended 4-0

Lacy Landrum, presented this item stated that they will be authorized to spend \$50,000.00 for the Zemurray Park Plan. There was a motion by Janice Carter Beard and second by Mike Williams to transfer \$25,000 from "Jackson Park Improvements" (Project 11710) into "Zemurray Park Improvements" (Project 11708) and to use "Zemurray Park Improvements" to fund the Zemurray Park Master Plan and authorize the Mayor to release the RFP for this project.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0

VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter.

There was a motion by Mike Williams and second by Janice Carter Beard to adopt an ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0

2. Final adoption of an ordinance to Adopt and establish a Tax on all the taxable property within the Corporate limits of Hammond for the Year 2017.

Public Works: 2.00 Mills
General Fund: 9.04 Mills
Police + Fire: 10.00 Mills
Total - 21.04 Mills

There was a motion by Mike Williams and second by Janice Carter Beard to adopt an ordinance to Adopt and establish a Tax on all the taxable property within the corporate limits of Hammond for the Year 2017.

Public Works: 2.00 Mills
General Fund: 9.04 Mills
Police + Fire: 10.00 Mills
Total - 21.04 Mills

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0

3. Final adoption of an ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond.

There was a motion by Mike Williams and second by Johnny Blount to adopt an ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0

IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an ordinance to remedy or abate chronic nuisance properties. Lacy Landrum, presented this item informed council that this ordinance is trying to have better control of properties that causes the most in the City. These are properties that may have gambling, prostitutions, drugs, and other things that cause a public nuisance.

Councilman Lemar Marshall: Stated that it's not just a call it's a confirmation of the act

Lacy Landrum: That's correct because the police will be on the scene to verify that something actually happened like an arrest or disturbance to document what happened.

Councilman Lemar Marshall: Asked if this could be access information by other public agencies such as Housing Authority.

Lacy Landrum: Stated this can be released because it's public records.

Councilman Lemar Marshall: Thanked the Administration for getting this done

Louise Bostic, 112 Elm Drive: Requested to have copies of ordinance available for review

Lacy Landrum: Stated the ordinance is on the website & copies will be available

There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to remedy or abate chronic nuisance properties.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0

PUBLIC HEARING IS SET FOR APRIL 25TH, 2017

2. Introduction of an ordinance to Approve Amendment to Ordinance #17-5499 request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6A Square 10 Greenville Park Subdivision instead of Lot 6 located at 104 W. Louisa West St. in accordance with survey by Wm. J. Bodin Jr.; Zoned RS-3 (Z-2017-01-00034) Recommend Denial by Zoning Commission. Tracie Schillace, presented this item stated this is a previous ordinance that was passed and the owner has changed property description from Lot 6 to Lot 6A which is the entire property instead of 1 lot.

Councilman Marshall: Asked why the owner would have to come again or what is she doing different?

Tracie Schillace: Stated due to the legal description approved only for Lot 6 and now the boundary has changed and the entire property has to be approved.

There was a motion by Janice Carter Beard and second by Mike Williams to introduce an ordinance to Approve Amendment to Ordinance #17-5499 request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6A Square 10 Greenville Park Subdivision instead of Lot 6 located at 104 W. Louisa West St. in accordance with survey by Wm. J. Bodin Jr.; Zoned RS-3 (Z-2017-01-00034) Recommend Denial by Zoning Commission.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0
PUBLIC HEARING IS SET FOR APRIL 25TH, 2017**

3. Introduction of an ordinance to Approve for Expanded Conditional Use Request by Leola & Jesse Robinson to allow placement of 2017 Mobile Home meeting all code requirements on Lot 15 Blk 5 in Pine Ridge Addition located at 105 Grant St ;Zoned RS-3 (Z-2017-03-00035) Recommended Approval with Conditions by Zoning Commission.

Conditions: 1) The mobile home must meet all requirements for placement of a mobile home and must be constructed to meet the latest HUD standards; and

2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Leola & Jesse Robinson, and

3) The property must be cleared of trash, abandon cars, and removal of rear mobile home prior to issuance of any permits.

Tracie Schillace, presented this item and stated that the first two conditions are standard conditions but, the third condition was added by the zoning commission due to some violations currently on the lot. She stated the owner agreed to cleaning it up an in the process of cleaning things up. Mrs. Schillace handed out current pictures of property conditions. She also stated this is in a proposed mobile home area.

There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to Approve for Expanded Conditional Use Request by Leola & Jesse Robinson to allow placement of 2017 Mobile Home meeting all code requirements on Lot 15 Blk 5 in Pine Ridge Addition located at 105 Grant St; Zoned RS-3 (Z-2017-03-00035) Recommended Approval with Conditions by Zoning Commission.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0
PUBLIC HEARING IS SET FOR APRIL 25TH, 2017**

4. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 2 Administration Section 2.3.5 Site Plan Review (Case#TA-2017-03-00005) Recommend approval by Planning Commission. Tracie Schillace, presented this item stated this is to resolve a conflict in code regarding site plan review.

There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 2 Administration Section 2.3.5 Site Plan Review (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0
PUBLIC HEARING IS SET FOR APRIL 25TH, 2017**

5. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 3 Permits and Final Plat Approval Section 3.2.2 Bond and Maintenance Requirements D) Maintenance Bond (Case#TA-2017-03-00005) Recommend Approval by Planning Commission. Tracie Schillace, presented this item for introduction.

There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 3 Permits and Final Plat Approval Section 3.2.2 Bond and Maintenance Requirements D) Maintenance Bond (Case#TA-2017-03-00005) Recommend Approval by Planning Commission.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0
PUBLIC HEARING IS SET FOR APRIL 25TH, 2017**

6. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads Section 10.2.2 Street Geometric Design Standards I) (Case#TA-2017-03-00005) Recommend approval by Planning Commission. Tracie Schillace, presented this item for introduction.

There was a motion by Janice Carter Beard and second by Mike Williams to introduce an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads Section 10.2.2 Street Geometric Design Standards I) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0
PUBLIC HEARING IS SET FOR APRIL 25TH, 2017**

7. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads 10.2.3 Street and all rights-of-way B) (Case#TA-2017-03-00005) Recommend approval by Planning Commission. Tracie Schillace, presented this item for introduction.

There was a motion by Janice Carter Beard and second by Mike Williams to introduce an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads 10.2.3 Street and all rights-of-way B) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0
PUBLIC HEARING IS SET FOR APRIL 25TH, 2017**

X. ADJOURN: There was a motion by Janice Carter Beard and second by Johnny Blount to adjourn the meeting. All members were in favor and the meeting was adjourned.

CERTIFICATION OF CLERK

**I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD April 11th, 2017
BEING 7 PAGES IN LENGTH**

**TONIA BANKS
HAMMOND CITY COUNCIL CLERK**

**PRESIDENT LEMAR MARSHALL
HAMMOND CITY COUNCIL**