

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: May 8, 2018

SUBJECT/REASON FOR AGENDA ITEM:

- 1) **A Resolution to authorize the Mayor to enter into contract on behalf of the City of Hammond with BFI Waste Services, LLC "DBA" Republic Services of Baton Rouge. For collection and Disposal of Garbage (Dumpsters). Contract Amount \$31,473.96**

(INCLUDE NAME, ADDRESS, PHONE NUMBER)

APPROVED BY: _____
(COUNCIL MEMBER OR CITY ADMINISTRATION)

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVE _____ **TIME RECEIVED:** _____

COUNCIL CLERK: Tonia Banks **AGENDA ITEM NUMBER** _____

APPROVED: _____ **(YES)** _____ **(NO)**

REMARKS:

COUNCIL PRESIDENT: _____

**RFP 19-06
DUMPSTERS
CITY OF HAMMOND**

**April 26, 2018
10:00 a. m.**

Received (3) Three bids:

	Total
Republic Services	\$31,473.96
Waste Connections	\$41,353.61
Waste Pro	\$44,088.00

Bids were due in by 10:00 a. m. Thursday, April 26, 2018

Present at bid:

**Nikki Eames, Assistant Purchasing Agent
Krystle Noto, Buyer
Jesse Murphy, Waste Pro
David Pettit, Waste Connections
Lester Purvis, Republic Services**



**City Of Hammond
Purchasing Department**

ORIGINAL

**COLLECTION AND DISPOSAL OF GARBAGE/TRASH
(DUMPSTERS)**

RFP 19-06

**Bids Shall Be Received by The Purchasing Department,
City of Hammond
310 East Charles Street
P.O. Box 2788
Hammond, Louisiana 70404-2788
Until
10:00 A.M. APRIL 26, 2018**

At Which Time All Bids Will Be Opened And Read Aloud

**Advertisement In The Official Journal, Daily Star, To Be Published
Two (2) Times
April 5 and April 11, 2018**

**For Additional Information or Questions, Contact:
Jana Thurman, Purchasing Manager- (985) 277-5633**

This is the Proposal of:**Date: 4/17/2018****Company: BFI Waste Services, LLC dba Republic Services of Baton Rouge****Section 3 Business/WBE/SBE/MBE/DBE: N/A****Address: 12451 Leisure Rd****City: Baton Rouge State: La ZIP Code: 70807****Person to Contact: Lester Purvis****Phone: 225.413.9899 Fax: 225.663.6903****Email: Lpurvis@republicservices.com****Your Proposal is important to us.**

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

RFP 19-06

Specifications

FURNISH DUMPSTERS, PROVIDE LABOR, EQUIPMENT AND MATERIALS TO COLLECT AND DISPOSE OF GARBAGE AND TRASH AT VARIOUS CITY OF HAMMOND LOCATIONS. ALL AS PER SCHEDULE ON BID SHEET FOR THE PERIOD JULY 1, 2018 through JUNE 30, 2019.

Instructions To Bidders**Special Note**

BIDDERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE BID PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED IN WRITING TO THE PURCHASING MANAGER DURING THE BID PERIOD AND SHALL BECOME PART OF YOUR BID PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE BIDDERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE BIDS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER BIDS ARE OPENED.

Bid Packages are mailed only as a courtesy. The *City of Hammond* does not assume responsibility for bidders to receive bid packages. Bidders should rely only on advertisements in the local newspaper, website www.hammond.org or should personally pick up bid packages with specifications. Full information may be obtained, or questions answered, by contacting the *Purchasing Department, Hammond City Hall Complex, 310 East Charles Street* or by calling (985) 277-5633

The Public Bid number, Bidder's name, address and bid opening date shall be clearly printed or typed on the outside of the bid envelope. Only one (1) bid shall be accepted from each bidder. Alternates shall not be accepted unless specifically requested in the bid specifications. Submission of more than one (1) bid or alternates not requested may be grounds for rejection of all bids by the bidder.

The method of delivery of bids is the responsibility of the bidder. All bids shall be received by the *Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana* on or before the specified bid opening date and time. Late bids shall not be accepted under ANY circumstances. It is the bidder's sole responsibility to insure that their bid has been delivered and accepted with ample time to meet all specified deadlines.

Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required, it will be specifically requested on the bid form and included in the specifications.

Bids shall be accepted only on the bid forms furnished by the *City of Hammond Purchasing Department*. The *City of Hammond* shall only accept bids from those bidders in whose name the bid forms and or specifications were issued. Altered or incomplete bid forms, or use of substitute forms or documents, shall render the bid non-responsive and subject to rejection. The entire bid package, including the specifications and copies of any addenda issued shall be submitted to the *Purchasing Department* as THE BID.

All bids must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the bidder. Failure to initial shall be cause for rejection of the bid as non-responsive.

All bids shall be signed. Failure to do so shall cause the bid to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the *Purchasing Manager*, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If bidding "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with bid. Representative samples shall be submitted upon request, if appropriate.

Liability:

The Contractor at all times during the term of the contract shall maintain and pay for property damage and public liability insurance with limits of at least (\$1,000,000.00) one million dollars inclusive of bodily injury and property damage for any one occurrence.

Prior to commencing work under this contract the Contractor must file with the City a "certificate of insurance" meeting aforementioned requirements with the City of Hammond named insured by added endorsement. All premiums and expense incurred with this insurance shall be paid for by the Contractor.

The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein,

or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages.

The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, attorney fees, recoveries and judgments of every nature and description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

Worker's Compensation:

The Contractor shall, at all times, pay or cause to be paid, any assessment or compensation required to be paid pursuant to the Worker's Compensation Act. The Contractor shall, at the time of entering into a Contract with the City, provide satisfactory proof that all assessments or compensation payable to the Worker's Compensation Board have been paid and the City may, at any time during the performance or upon the completion of such Contract require a further declaration such Contract require a further declaration that such assessments or compensations have been paid.

Bid Description:

COLLECTION AND DISPOSAL OF GARBAGE AND TRASH

As a qualified bidder for the project, I have carefully examined all of the Bidding Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the bidding specifications.

Contract:

Successful bidder should expect to enter into contract with the City of Hammond for the work.

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal,

List by date and Addendum number NONE

I certify that I am duly licensed in Louisiana to perform the work. Louisiana License #39134

	Location	Size	Service	Pickup Days	Annual Amount
1.	City Hall 310 E. Charles St.	8 Yard	3 per week	Monday, Wednesday, Friday	\$ 2,645.64
2.	Fire Central 100 W. Coleman St.	6 Yard	2 per week	Monday, Thursday	\$ 1,191.72
3.	Food Pantry 2404 W. Thomas St, Town & Country Plaza	8 Yard	2 per week	Monday, Thursday	\$ 1,589.04
4.	Hwy 190 18104 Hwy. 190 E.	3-8 Yard	2 per week	Monday, Thursday	\$ 4,767.00
5.	Hwy 190 18104 Hwy 190 E. .Roll Off	30 Yard	2 times	per Month	\$8,640.00 includes 24 hauls up to 4 tons, each haul. Overage billed @ \$40.00 per ton. Unit price is \$200.00 per haul plus \$40.00 per ton.
	18104 Hwy. 190 E.				
6.	Senior Citizen 207 E. Church St.	8 Yard	2 per week	Monday, Thursday	\$ 1,589.04
7.	Sewer Plant 1400 Fagan Dr.	8 Yard	2 per week	Monday, Thursday	\$ 1,589.04
8.	Blackburn Bldg. 711 Blackburn Rd.	6 Yard	1 per week	Thursday	\$ 595.92
9.	Zemurray Park 400 S. Oak St.	8 Yard	2 per week	Monday, Thursday	\$ 1,589.04
10.	Police Training 47038 Conrad Anderson Blvd.	4 Yard	1 per week	Wednesday	\$ 397.20
11.	Alley Way 200 N. Cate St	8 Yard	2 per week	Monday, Thursday	\$ 1,589.04
12.	Morrison Alley 217 E. Thomas St.	2-8 Yard	3 per week	Monday, Wednesday, Friday	\$5,291.28

Bidder agrees to furnish material F.O.B. Delivered Hammond, La., described by the Bidding Specifications for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

\$ 31,473.96 Total Bid Price

Thirty one thousand four hundred seventy three dollars & 96 cents DOLLARS



Signature of Bidder

BFI Waste Services LLC

**DBA Republic Services of Baton Rouge
Company**

The above signature on this Sealed Bid certifies that bidder has carefully examined the instructions to bidders, terms and specifications applicable to and made a part of this Seal Bid Package. Bidder further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Sealed Bid.
