

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: June 12, 2018

SUBJECT/REASON FOR AGENDA ITEM:

- 1) **Resolution for Council to approve the Mayor to enter into contract with Cummins Inc., DBA Cummins Sales for Generator Maintenance and Repair Services in the amount of \$ 22,915.00.**

(INCLUDE NAME, ADDRESS, PHONE NUMBER)

APPROVED BY: _____
(COUNCIL MEMBER OR CITY ADMINISTRATION)

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVE _____ **TIME RECEIVED:** _____

COUNCIL CLERK: Tonia Banks **AGENDA ITEM NUMBER** _____

APPROVED: _____ **(YES)** _____ **(NO)**

REMARKS:

COUNCIL PRESIDENT: _____

**RFP 19-09
GENERATOR MAINTENANCE
CITY OF HAMMOND**

**May 15, 2018
10:00 a. m.**

Received (5) Five bids:

	Preventive Annual Maintenance Total *	Service Labor Hours Rates	After Hours/Weekend Hourly Rates	Holiday Hourly Rates	Emergency Call Out Hourly Rates
Cummins, Inc.*	\$ 22,915.00	\$113.50	\$170.25	\$170.25	\$170.25
ARCCO Company Services*	\$ 27,449.95	\$95.00	\$142.50	\$190.00	\$125.00
Taylor Power Systems*	\$ 45,275.00	\$75.00	\$115.00	\$115.00	\$115.00
Stewart & Stevenson	\$ 50,554.00	\$136.00	\$217.50	\$272.00	\$217.50
TAW Power Systems*	\$ 67,656.00	\$95.00	\$142.50	\$190.00	\$95.00

***Adjusted total to reflect line 2 subtraction.**

Bids were due in by 10:00 a. m. Tuesday, May 15, 2018

Present at bid:

**Jana Thurman, Purchasing Manager
Nikki Eames, Assistant Purchasing Agent
Jeffrey Robichaux, TAW Power Systems
Raymond Hinchee, ARCCO Power Systems
Van Keller, ARCCO
Michael Oubre, Cummins Inc.**

GENERATOR RENTAL OPTIONAL

	Name Brand	Voltage	Phase	Day Rental	Week Rental	Month Rental	50' Cable	100' Cable
<u>Cummins.</u> 30kW 60kW 125kW 200kW 300kW 500kW	United Rental	240	3	96.00 138.00 225.00 352.00 463.00 857.00 Total 2131.00	286.00 412.00 672.00 845.00 1391.00 2568.00 Total 6174.00	858.00 1235.00 2015.00 2535.00 4176.00 7703.00 Total 18,522.00	Daily 3.00 Weekly 8.00 Monthly 24.00	Daily 6.00 Weekly 16.00 Monthly 48.00
<u>ARCCO</u> 30kW 60kW 125kW 200kW 300kW 500kW	ARCCO OR Baldor			265.00 298.33 365.00 632.00 833.00 1933.00 Total 4326.33	795.00 895.00 1095.00 1895.00 2500.00 5800.00 Total 12980.00	2385.00 2685.00 3285.00 5685.00 7500.00 17400.00 Total 38940.00	Daily 50.00 Weekly 150.00 Monthly 450.00	Daily 100.00 Weekly 300.00 Monthly 600.00
<u>TaylorPow</u> 30kW 60kW 125kW 200kW 300kW 500kW	Taylor	Variable	Variable	352.00 498.00 718.00 882.00 1380.00 2646.00 Total 6476.00	1102.00 1268.00 1764.00 2646.00 3640.00 5292.00 Total 15712.00	3086.00 3860.00 5732.00 7718.00 12788.00 16538.00 Total 49722.00	Daily 27.00 Weekly 44.00 Monthly 88.00	Daily 54.00 Weekly 88.00 Monthly 176.00
<u>S&S</u> 30kW 60kW 125kW 200kW 300kW 500kW	Stewart & Stevenson	30kW-200kW Multi-Voltage Selector 300kW- 500Kw = 480V	3	310.00 310.00 478.00 565.95 869.40 1225.35 Total 3758.70	838.95 838.95 1334.00 1528.80 2347.80 3295.70 Total 10184.2	2516.85 2516.85 4002.00 4586.40 7043.40 9887.10 Total 30552.60	Daily N/A Weekly 53.00 Monthly 106.00	Daily N/A Weekly 106.00 Monthly 212.00
<u>TAW</u> 30kW 60kW 125kW 200kW 300kW 500kW	Kohler	120/208, 277/480,240	3/1	180.00 312.00 384.00 552.00 720.00 1100.00 Total 3248.00	360.00 624.00 768.00 1104.00 1140.00 2200.00 Total 6196.00	1080.00 1872.00 2304.00 3312.00 4320.00 6600.00 Total 19488.00	Daily 16.00 Weekly 32.00 Monthly 96.00	Daily 32.00 Weekly 64.00 Monthly 192.00



**City of Hammond
Purchasing Department**

RFP # 19-07

**General Maintenance and Repair Service Contract
City Generators**

**Proposals Shall Be Received by the Purchasing Department, City of
Hammond**

**310 East Charles Street
P.O. Box 2788
Hammond, Louisiana 70404-2788**

**By
10:00 A.M. MAY 15, 2018**

**Advertisement in the Official Journal, Daily Star, to be
Published Three (3) Times**

April 18, 25 & May 2, 2018

**For Additional Information or Questions, Contact:
Jana Thurman -Purchasing Manager- (985)-277-5633**

This is the Proposal of:**Date:** _____**Company:** _____**Section 3 Business/WBE/SBE/MBE/DBE:** _____**Address:** _____**City:** _____ **State:** _____ **ZIP Code:** _____**Person to Contact:** _____**Phone:** _____ **Fax:** _____**Email:** _____**Your Proposal is important to us.**

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

1. Scope of Work

Provide necessary labor and parts to perform routine scheduled preventive maintenance services to facility back-up generators throughout the City of Hammond on a yearly basis and/or as requested by the City of Hammond to maintain the unit in operable condition in accordance with the specific task noted below and the Original Equipment Manufacturers (O.E.M.) recommendations.

The contact person for this project is: Janice Russo @ (985) 277-5966 or russo_jm@hammond.org.

2. Services:

The Specific preventive maintenance services shall include at a minimum the following task for the engine and generator systems. This list is not intended to be all inclusive for each and every generator. The contractor shall also comply with the specific recommendations of the O.E.M for the preventive maintenance and for all parts/material/fluid requirements.

- a. **Engine Lubrication System**: visual check for leaks; change lube oil and filters every 12 months or 150 operation hours, whichever occurs first.
- b. **Engine Air Cleaners**: wet type clean and change oil once a year; dry type clean or replace filter if needed.
- c. **Ignition System**: replace spark plugs as needed; check magneto; set timing if needed.
- d. **Governor**: check and set speed, sensitivity and oil level.
- e. **Engine Cooling System**: check general condition; check antifreeze and add if needed. Check belts and hoses.
- f. **Engine Electric System**: hydrometer test battery; clean and lubricate battery posts and cables, load test batteries, check alternator belts; check battery charger for proper operation.
- g. **Engine Fuel System**: visually check for leaks; check all visible connections and flexible hoses; adjust carburetor; clean fuel strainers; replace fuel filters; replace flexible fuel hoses if needed; check for water in day fuel tank and main tank.
- h. **Engine Exhaust System**: visually check for leaks or corrosion; check condensation trap and muffler condition.
- i. **AC Generator**: visually inspect generator condition; check slip rings and commutator for wear; check lubrication of rear generator bearing.
- j. **Engine Driven Flood or Fire Pump**: visually inspect pump and check packing glands.
- k. **Miscellaneous**: check all instruments for proper operation; check timers and relays for proper operation; check all connections for tightness; check safety circuits, shutdowns and alarm systems.
- l. **Operation**: run engine unloaded; at customer's request and in customers presence, transfer load to generator set and make adjustments as needed.
- m. **Clean Up**: wipe down unit; remove used fluids and materials from Customer's location and dispose in accordance with EPA regulations.

- n. **Check crankcase air piping.**
- o. **Check block heaters.**
- p. **Check fuel/water separator.**
- q. **Check fuel day tank.**
- r. **Complete fluid analysis (Oil, Diesel, Coolant), to be performed by an independent lab, free of charge.**
- s. **Load Banking – three (3) hour minimum.**

3. Replacement Parts

Contractor shall supply and maintain an adequate inventory of all necessary tools, equipment and normal parts/materials for the preventive maintenance task.

4. Identified Repairs

Any repairs required beyond the standard preventive maintenance task(s) identified during the inspection, shall be documented and presented to the city for approval prior to the commencement of any repair services.

5. Contractor Personnel

Only trained, experienced and qualified facility back-up generator personnel shall perform the necessary generator preventive maintenance and repair work specified.

It is expected that one qualified facility back-up generator person is all that is required to provide the preventive maintenance work. Unless pre-approved by the City, the City will not approve payment for more than one person per visit unless the nature of the job conditions warrant.

6. Protective Equipment

Contractor shall provide proper Personnel Protective Equipment for their employees performing the work for the City as required by any Federal, State, or local codes, laws and regulations.

7. Maintenance Schedule

The contractor shall develop and maintain a maintenance schedule for each generator. The contractor shall also develop and maintain a maintenance log for each generator, listing all work performed, date of service and signature of technician performing the work. The log shall be forwarded to the city's POC (Point of Contact). A copy of the detailed log of the work performed shall accompany each invoice.

8. Pricing for Preventive Maintenance

Pricing for preventive maintenance services shall be offered as a lump sum price per visit for each specific facility generator to be performed at its location. The lump sum price shall include all costs (labor, parts/materials, equipment, travel time, etc.) required by the contractor to perform the scope of work, including Load Tests.

Contractor shall not charge the City of Hammond for vehicle, trip or mileage charges, fuel or fuel surcharges for the performance of preventive maintenance or repair services.

9. Load Tests

The City will have the option to request the contractor to perform an annual load test on its facility back-up generator(s) during the preventive maintenance inspection. The cost of the performance of the Load Test shall be included in the lump sum price for the preventive maintenance services.

To perform the load test, the contractor shall remove battery cables and load-test the starting batteries for proper condition using only a load bank capable of loading the unit to 50% rating as a minimum. The requested load test is not intended to be for the generator's starting batteries only. The awarded contractor will be required to load-test the output capacity of the back-up generator(s) to the facility to a minimum 50% rating for a minimum of one (1) hour. If the load test results are unsatisfactory after the hour, the contractor will be expected to re-test the facility back-up generator for an additional hour at no additional charge, after applicable repairs or adjustments have been completed.

10. Bidder's Responsibility

Each bidder shall fully acquaint himself with the conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of a bidder to acquaint himself with the existing conditions shall in no way relieve him of any obligation with respect to this RFP or to the contract.

11. Safety

The contractor shall ensure that all work is performed in a safe manner and shall provide all necessary equipment and barriers to protect the work site, workers, City employees, the public, vehicles and property.

12. Waste Oil

Disposal of all "waste oil" will be the responsibility of the successful bidder. Waste oil will constitute any petroleum, oils and lubricants (POL) removed from any piece of equipment that is a part of this specification. Since the City is concerned with protecting our environment, all POL removed from serviced equipment will be classified as "waste oil" and is to be disposed of within the guidelines of Department of Natural Resources and Environmental Control and EPA regulations. **Include, as a part of your response to the RFP, your method of waste oil disposal.**

13. Training

Upon request, the successful bidder will provide, free of charge, formal/informal training to the agency so that they understand the operation and diagnostic procedures necessary to keep the equipment operating in the most beneficial manner.

14. Warranty

The successful bidder guarantees that all service and repairs provided under this

agreement/contract shall be performed in a workmanlike manner. Any claim of defective workmanship must be provided to the successful bidder by written notice prior to the termination date of this contract upon which the successful bidder agrees to remedy and redo any such service (s) in a timely manner without cost to the City.

The successful bidder also warrants against defects in materials and workmanship of all the successful bidder part(s) or components(s) supplied hereunder for a period of one year from date of installation or until the termination date of this agreement/contract, whichever is earlier. If any part(s) or component(s) should prove defective during the aforementioned warranty period, the successful bidder will at its option repair or replace any such items provided they were not damaged, abused, or affected by chemical properties.

The successful bidder's obligation to repair, replace, or perform a service, on any defective part(s) component(s) or service shall be the agency's exclusive remedy under this agreement/contract.

15. Agreement Extras

Should inspection(s) indicate that repairs are necessary that are outside the scope of this agreement, the service contractor shall provide the City in writing a composite price including labor, parts, material and related expenses for these repairs. However, the City may elect to procure prices from others if deemed necessary. Should alternations, additional adjustments or repairs be made by others to any part of the system(s) covered by this service agreement, the service contractor has the right to inspect such work as to having been performed in an acceptable manner to the service contractor prior to continuing the service agreement coverage. The service contractor will notify the agency in writing of such conditions which must be corrected prior to the service contractor's acceptance.

Before making any repairs, outside the Preventive Maintenance Scope, the successful bidder must receive prior approval from the City. All repair service and parts charged against the contract must be verified and approved by the City. Invoices for repairs must include a breakdown of time (how many hours worked) and parts.

16. Equipment

A list of Generators to be covered under contract are listed below. The City of Hammond reserves the right to add or delete locations as needed.

- | | |
|-----------------------|-------------------|
| 1) MQ | 18104 Hwy. 190 E. |
| Serial 720092 | |
| KW 45 | |
| Multi-voltage & Phase | |
| Unit # 113 | |

- 2) Magnum 18104 Hwy. 190 E.
Model MMG451
Serial MX 198464
KW 45
Multi-voltage & Phase
- 3) Marelli (IP) 18104 Hwy. 190 E.
Model 4039DF005
Serial CD4039D39888
KW 36
Volt 240/ Phase 3
Unit # 111
- 4) Marelli (IP) 18104 Hwy. 190 E.
Model 4039TF003
Serial CD4039T40288
KW 36
Volt 480/ Phase 3
Unit # 110
- 5) Carrier 18104 Hwy. 190 E.
Model ASPAS1CCA015
Serial 3005V03236
KW 15
Volt 240/ Phase 3
Unit # 102
- Carrier 18104 Hwy. 190 E.
6) Model ASPAS1CCA015
Serial 3005V3266
KW 15
Volt 240/ Phase 3
Unit # 101
- 7) Carrier 18104 Hwy. 190 E.
Model ASPAS1CCA015
Serial 3005V03262
KW 15
Volt 240/ Phase 3
Unit # 103

- 20) Lift Station 28
Generac
Model QTO8046KNAX
Serial 7066016
KW 80
Volt 480/ Phase 3
1301 E. Thomas St.
- 21) Lift Station 29
Generac
Model QTO2224JNAX
Serial 8301128
KW 22
Volt 240/ Phase 3
200 Woodscale Rd.
- 22) Lift Station 39
Generac
Model SG0100JG176
Serial 3001483094
KW 100
Volt 240/ Phase 3
End of Stein Rd.
- 23) Lift Station 40
Generac
Model G0065521
Serial 3000164264
KW 22
Volt 240/Phase 3
35 Pine Lane
- 24) Lift Station 41
Generac
Model QTO2516GNSN
Serial 5114059
KW 25
Volt 240/ Phase 3
215 Club Deluxe
- 25) Lift Station 42
Generac
Model QTO6024JVAX
Serial 8933582
KW 60
Volt 240/ Phase 3
Hwy. 190 E.

- 26) Lift Station 49
Generac
Model QTO8046JNAX
Serial 8941710
KW 80
Volt 240/ Phase 3
43199 S. Holly St.
- 27) Well 1 (Well Pump)
Onan
Model GGLB-7850919
Serial L110252352
KW 150
Volt 480/ Phase 3
408 S. Oak St.
- 28) Well 1 (Well Booster)
Generac
Model QT15068KNAC
Serial 8867202
KW 150
Volt 480/ Phase 3
405 S. Oak St.
- 29) Well 2
Kohler
Model 6043TK65
Serial 04R0034372
KW 180
Volt 480/ Phase 3
709 Pecan St.
- 30) Well 7
Kohler
Model 125ROZ171
Serial 288900
KW 125
Volts 480/ Phase 3
301 ½ Westin Oaks
- 31) South Plant Aerators
Cummins/Onan
Model 71637305
Serial 35212243
KW 300
Volts 480/ Phase 3
1400 Fagan Dr.

- | | |
|---|--------------------------|
| 32) South Plant Lift Station
Cummins/Onan
Model QSX15-G9
Serial 79274328
KW 450
Volts 480/ Phase 3 | 1801 Natchez St. |
| 33) City Barn/Front Office
Generac
Model QTO8054GNAX
Serial 3001516459
KW 80
Volt 208/ Phase 3 | 18104 Hwy. 190 E. |
| 34) City Barn/Back Office
Generac
Model QTO3624ANAX
Serial 6231628
KW 36
Volt 240/ Phase 1 | 18104 Hwy. 190 E. |
| 35) Airport Terminal
Generac
Model 9703240100
Serial 2098297
KW 60
Volt 240/ Phase 1 | 600 Judge Leon Ford Dr. |
| 36) Airport Vault
Spectrum/Detroit Diesel
Model 50D8EJ
Serial 0734181
KW 60
Volt 240/ Phase 1 | 600 Judge Leon Ford Dr. |
| 37) Airport Tower
Taylor Power
Model TD100
Serial 27781
KW 100
Volt 120-208/ Phase 3 | 1000 Judge Leon Ford Dr. |

- 38) Permit Office
Generac
Model QTO8046GNAX
Serial 8107939
KW 80
Volt 120-208/ Phase 3
219 E. Robert St.
- 39) City Hall Accounting
Generac
Model QTO3624ANAN
Serial 5564009
KW 36
Volt 240/ Phase 1
310 E. Charles St.
- 40) Fire Communications
Dayton
Model 4LM43
Serial 3128033
KW 40
Volt 240/ Phase 1
502 SW Railroad Ave.
- 41) Central Fire Station
Cummins
Model GGLB-5961933
Serial L070141734
KW 150
Volt 240/ Phase 3
407 S. Oak St.
- 42) Fire Station 2
Generac
Model 1974500100
Serial 2065488
KW 40
Volt 240/ Phase 1
508 E. Thomas St.
- 43) Fire Station 3
Generac
Model 3729520100
Serial 2075663
KW 25
Volt 240/ Phase 1
1614 N. Oak St.

- 44) Fire Station 4
Generac
Model SG0047460
Serial 3692722
KW 25
Volt 240/ Phase 1
607 S. Morrison
- 45) Fire Station 5
Generac
Model 5337770100
Serial 2083398
KW 30
Volt 240/ Phase 1
2975 Hwy. 190 E.
- 46) Criminal Justice Building
Cummins/Onan
Model GGHE-5701788
Serial A050733673
KW 60
Volt 120-208/ Phase 3
303 E. Thomas St.
- 47) Hammond Police Department
Generac
Model 17706810100
Serial 9220747
KW 250
Volt 120-208/ Phase 3
120 S. Oak St.
- 48) Police Communications (DOTD)
Guardian
Model 0044561
Serial 3769040
KW 12
Volt 240/ Phase 1
685 N. Morrison Blvd.

I) Repair Services to include:**a) Repair all generator models with approval from City Personnel.**

Contractor shall provide the necessary labor, parts/materials and equipment to perform the required work on an as needed basis to return facility back-up generator unit back to an operable condition.

b) Successful bidder can sub-contract repairs to an authorized dealer:

- **Service Labor Hourly Rates – Normal business hours 8am to 5pm**
\$ _____.
- **After Hours/Weekend Hourly Rates \$ _____.**
Overtime may be charged for work performed outside normal working hours, provided prior authorization is granted. Work that is performed outside normal working hours that is scheduled in advance will be invoiced at regular hourly rates unless conditions warrant the City to approve overtime hours.
- **Holiday Hourly Rates \$ _____.**
- **Emergency Call Out Hourly Rate \$ _____.**

17. Emergency Service

The Successful bidder shall provide emergency service on an “as needed basis”. All labor, travel, cost, parts and supplies will be the responsibility of the bidder. Compensation shall be limited to payment of the appropriate labor rate for time actually spent on the repairs and parts. Travel time/expenses are the responsibility of the successful bidder and will not be reimbursed.

Emergency service shall be provided, as needed on a twenty-four (24) hour, seven (7) days a week basis. From the time of the call, the successful bidder has a maximum of four (4) hours to respond and be on site to this call.

18. Technical Services Engineering Backup

The service shall have in their direct employ personnel who will be available, without additional charge, for analysis, diagnostic and predictive analysis of complex or unusual electrical/mechanical maintenance problems associated with the successful service contractor’s administration of bid specification.

Special Note

BIDDERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE BID PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED IN WRITING TO THE PURCHASING AGENT DURING THE BID PERIOD AND SHALL BECOME PART OF YOUR BID PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE BIDDERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE BIDS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER BIDS ARE OPENED.

Bid Packages are mailed only as a courtesy. The City of Hammond does not assume responsibility for bidders to receive bid packages. Bidders may rely on advertisements in the local newspaper, and pick up bid packages with specifications, and www.hammond.org. Full information may be obtained, or questions answered, by contacting the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street or by calling (985) 277-5633.

Bids shall be accepted only on the bid forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept bids from those bidders in whose name the bid forms and or specifications were issued. Altered or incomplete bid forms, or use of substitute forms or documents, shall render the bid non-responsive and subject to rejection. The entire bid package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE BID.

All bids must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the bidder. Failure to initial shall be cause for rejection of the bid as non-responsive.

All bids shall be signed. Failure to do so shall cause the bid to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the *Purchasing Manager*, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If bidding "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with bid. Representative samples shall be submitted upon request, if appropriate.

These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the invitation to bid states that only the brand name will be considered for reasons of compatibility, etc.

The Public Bid number, Bidder's name, address and bid opening date shall be clearly printed or typed on the outside of the bid envelope. Only one (1) bid shall be accepted from each bidder. Alternates shall not be accepted unless specifically requested in the bid specifications. Submission of more than one (1) bid or alternates not requested may be grounds for rejection of all bids by the bidder.

The method of delivery of bids is the responsibility of the bidder. All bids shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified bid opening date and time. Late bids shall not be accepted under ANY circumstances. It is the bidders' sole responsibility to insure that their bid has been delivered and accepted with ample time to meet all specified deadlines.

RFP# 19-09

As a qualified bidder for the project, I have carefully examined all of the Bidding Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the bidding specifications.

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this bid.

List by date and Addendum number

<u>Generator</u>	<u>Locations</u>	<u>Annual Preventive Maintenance</u>
MQ Serial 720092 KW 45 Multi-voltage & Phase Unit # 113	18104 Hwy. 190 E.	\$ _____
Magnum Model MMQ Serial 1408439 KW 45 Multi-voltage & Phase	18104 Hwy. 190 E.	\$ _____
Magnum Model MMG451 Serial MX 198464 KW 45 Multi-voltage & Phase	18104 Hwy. 190 E.	\$ _____
Marelli (IP) Model 4039DF005 Serial CD4039D39888 KW 36 Volt 240/ Phase 3 Unit # 111	18104 Hwy. 190 E.	\$ _____
Marelli (IP) Model 4039TF003 Serial CD4039T40288 KW 36 Volt 480/ Phase 3 Unit # 110	18104 Hwy. 190 E.	\$ _____
Carrier Model ASPASICCA015 Serial 3005V03236 KW 15 Volt 240/ Phase 3 Unit # 102	18104 Hwy. 190 E.	\$ _____
Carrier Model ASPASICCA015 Serial 3005V3266 KW 15 Volt 240/ Phase 3 Unit # 101	18104 Hwy. 190 E.	\$ _____
Carrier Model ASPASICCA015 Serial 3005V03262 KW 15 Volt 240/ Phase 3 Unit # 103	18104 Hwy. 190 E.	\$ _____

Lift Station 1 Generac Model QTO6024JNAX Serial 8933581 KW 60 Volt 240/ Phase 3	1620 W. Church St.	\$ _____
Lift Station 3 Onan Model DSHAC5938352 Serial K070126303 KW 200 Volt 480/ Phase 3	504 Magazine St.	\$ _____
Lift Station 4 Generac Model QTO3624JNAN Serial 5803338 KW 36 Volt 240/ Phase 3	501 Old Covington Hwy.	\$ _____
Lift Station 5 Generac Model SG0300KG20142518HPYYE Serial 3000083234 KW 300 Volt 480/ Phase 3	1200 E. Hansen	\$ _____
Lift Station 8 Generac Model SG300KG20142518HPYYE Serial 3000083236 KW 300 Volt 480/ Phase 3	1501 Phoenix Square	\$ _____
Lift Station 10 Generac Model SG0100JG189 Serial 3001477299 KW 10 Volt 240/ Phase 3	1999 S. Morrison Blvd.	\$ _____
Lift Station 12 Generac Model QTO2516JNSX Serial 6151304 KW 25 Volt 240/ Phase 3	2200 W. Thomas	\$ _____
Lift Station 13 Generac Model QTO3624JNAN Serial 5803339 KW 36 Volt 240/ Phase 3	2608 Rue St. Martin	\$ _____

Lift Station 15
 Generac
 Model QTO2224JNAX
 Serial 3001755576
 KW 22
 Volt 240/ Phase 3

800 W. University Ave. \$ _____

Lift Station 17
 Generac
 Model QTO2724JNAX
 Serial 5947961
 KW 27
 Volt 240/ Phase 3

1301 N. Oak St. \$ _____

Lift Station 19
 Generac
 Model QTO6030GNSN
 Serial 5134147
 KW 60
 Volt 240/ Phase 3

200 W. Minnesota Park \$ _____

Lift Station 23
 Generac
 Model QTO8046KVAN
 Serial 5815257
 KW 80
 Volt 480/ Phase 3

3000 W. Thomas \$ _____

Lift Station 28
 Generac
 Model QTO8046KNAX
 Serial 7066016
 KW 80
 Volt 480/ Phase 3

1301 E. Thomas St. \$ _____

Lift Station 29
 Generac
 Model QTO2224JNAX
 Serial 8301128
 KW 22
 Volt 240/ Phase 3

200 Woodscale Rd. \$ _____

Lift Station 39
 Generac
 Model SG0100JG176
 Serial 3001483094
 KW 100
 Volt 240/ Phase 3

End of Stein Rd. \$ _____

Lift Station 40
 Generac
 Model G0065521
 Serial 3000164264
 KW 22
 Volt 240/Phase 3

35 Pine Lane \$ _____

Lift Station 41 Generac Model QTO2516GNSN Serial 5114059 KW 25 Volt 240/ Phase 3	215 Club Deluxe	\$ _____
Lift Station 42 Generac Model QTO6024JVAX Serial 8933582 KW 60 Volt 240/ Phase 3	Hwy. 190 E.	\$ _____
Lift Station 49 Generac Model QTO8046JNAX Serial 8941710 KW 80 Volt 240/ Phase 3	43199 S. Holly St.	\$ _____
Well 1 (Well Pump) Onan Model GGLB-7850919 Serial L110252352 KW 150 Volt 480/ Phase 3	408 S. Oak St.	\$ _____
Well 1 (Well Booster) Generac Model QT15068KNAC Serial 8867202 KW 150 Volt 480/ Phase 3	405 S. Oak St.	\$ _____
Well 2 Kohler Model 6043TK65 Serial 04R0034372 KW 180 Volt 480/ Phase 3	709 Pecan St.	\$ _____
Well 7 Kohler Model 125ROZ171 Serial 288900 KW 125 Volts 480/ Phase 3	301 ½ Westin Oaks	\$ _____
South Plant Aerators Cummins/Onan Model 71637305 Serial 35212243 KW 300 Volts 480/ Phase 3	1400 Fagan Dr.	\$ _____

South Plant Lift Station Cummins/Onan Model QSX15-G9 Serial 79274328 KW 450 Volts 480/ Phase 3	1801 Natchez St.	\$ _____
City Barn/Front Office Generac Model QTO8054GNAX Serial 3001516459 KW 80 Volt 208/ Phase 3	18104 Hwy. 190 E.	\$ _____
City Barn/Back Office Generac Model QTO3624ANAX Serial 6231628 KW 36 Volt 240/ Phase 1	18104 Hwy. 190 E.	\$ _____
Airport Terminal Generac Model 9703240100 Serial 2098297 KW 60 Volt 240/ Phase 1	600 Judge Leon Ford Dr.	\$ _____
Airport Vault Spectrum/Detroit Diesel Model 50D8EJ Serial 0734181 KW 60 Volt 240/ Phase 1	600 Judge Leon Ford Dr.	\$ _____
Airport Tower Taylor Power Model TD100 Serial 27781 KW 100 Volt 120-208/ Phase 3	1000 Judge Leon Ford Dr.	\$ _____
Permit Office Generac Model QTO8046GNAX Serial 8107939 KW 80 Volt 120-208/ Phase 3	219 E. Robert St.	\$ _____
City Hall Accounting Generac Model QTO3624ANAN Serial 5564009 KW 36 Volt 240/ Phase 1	310 E. Charles St.	\$ _____

Fire Communications Dayton Model 4LM43 Serial 3128033 KW 40 Volt 240/ Phase 1	502 SW Railroad Ave.	\$ _____
Central Fire Station Cummins Model GGLB-5961933 Serial L070141734 KW 150 Volt 240/ Phase 3	407 S. Oak St.	\$ _____
Fire Station 2 Generac Model 1974500100 Serial 2065488 KW 40 Volt 240/ Phase 1	508 E. Thomas St.	\$ _____
Fire Station 3 Generac Model 3729520100 Serial 2075663 KW 25 Volt 240/ Phase 1	1614 N. Oak St.	\$ _____
Fire Station 4 Generac Model SG0047460 Serial 3692722 KW 25 Volt 240/ Phase 1	607 S. Morrison	\$ _____
Fire Station 5 Generac Model 5337770100 Serial 2083398 KW 30 Volt 240/ Phase 1	2975 Hwy. 190 E.	\$ _____
Criminal Justice Building Cummins/Onan Model GGHE-5701788 Serial A050733673 KW 60 Volt 120-208/ Phase 3	303 E. Thomas St.	\$ _____
Hammond Police Department Generac Model 17706810100 Serial 9220747 KW 250 Volt 120-208/ Phase 3	120 S. Oak St.	\$ _____

Bidder agrees to deliver material and perform work described by the Bidding Specifications for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

Total Annual Preventive Maintenance

(\$ _____)

_____ DOLLARS

Signature of Bidder

Company Name

The above signature on this Sealed Bid certifies that bidder has carefully examined the instructions to bidders, terms and specifications applicable to and made a part of this Seal Bid Package. Bidder further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Sealed Bid.

Public Notice

PUBLIC NOTICE IS HEREBY GIVEN that the City of Hammond, Parish of Tangipahoa, State of Louisiana will open bids on **May 15, 2018 at 10:00 a.m.** at the Purchasing Department, City Hall Complex, 310 East Charles Street, Hammond, La. 70401, for the following:

GENERATOR MAINTENANCE & REPAIR SERVICES

Any information or questions to complete the proposal may be obtained between the hours of 7:30 a.m. and 4:00 p.m. Monday through Friday at the City of Hammond Purchasing Department, 310 East Charles Street, Hammond, La., or at (985) 277-5633. Bids may be obtained from website www.hammond.org

RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL BIDS.

All bids should be sent to the City of Hammond, Purchasing Agent, and P.O. Box 2788, Hammond, La. 70404-2788. The word **RFP**, must be underlined or highlighted and located at the top of the envelope.

BID/QUOTE REFERENCE NUMBER: RFP 19 -09

PUBLISHED: April 18, 25 and May 2, 2018