



**HAMMOND CITY COUNCIL
PUBLIC HEARING MINUTES
REGULAR SESSION
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
January 22, 2019
5:30pm**

I. CALL TO ORDER:

Public Hearing was called to order by Council President, Carlee Gonzales @5:30pm

II. ROLL CALL: Kip Andrews (P), Carlee White Gonzales (P), Devon Wells (P), Sam DiVittorio (P), Steven Leon (P)

III. PUBLIC HEARING:

1. An Ordinance for rezoning request by Starwood Management Company to rezone 0.225 acre parcel (67'x146') located at 505 W. Coleman Ave. from RM-2 to MX-C in accordance with survey by Wm. J. Bodin Jr. dated 11/12/2018 (Recommend Denial by the Zoning Commission) Z-2017-07-00039. Tracie Schillace, stated the denial was recommended because it conflicts with the City Master Plan & the Zemurray Park Master Plan & would be considered spot zoning because it is incompatible zoning with adjoining land uses.

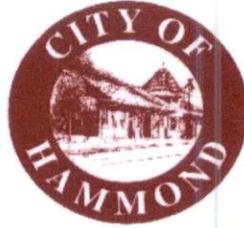
There were no public comments:

2. An Ordinance to amend UDC Ord#14-5364 Appendix A "Definitions" to add the definition of Cemetery, and to amend Article 6 "Zoning Districts" to move Cemeteries and/or Memorial Garden from Conditional Uses to Allowed Uses in all single and multi-family residential districts, in all mixed use districts, in C-N, and C-H (Recommend approval by the Zoning Commission 5-0) TA-2018-12-00014. Tracie Schillace, informed the Council that there is no definition of Cemetery in the current Unified Development Code. She stated that currently Cemeteries have to go through the Zoning process to have special permission and the Board recommends Cemeteries to be in conjunction with churches and be Allowed Uses as long as they are in conjunction with the church, which will maintain the cemeteries.

Public Comment:

Pastor, Barry Chance- Pastor First Presbyterian Church, 103 North Pine Street Hammond La: Stated this comes for their request to form a Memorial Gardens for the Church and he is in support of the Ordinance.

There were no other comments:



**HAMMOND CITY COUNCIL AGENDA
REGULAR SESSION
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
January 22, 2019
5:30pm at Conclusion of Public Hearing**

I. CALL TO ORDER:

Regular Session was called to order by Council President, Carlee Gonzales @ 6pm

II. ROLL CALL: Kip Andrews (P), Carlee White Gonzales (P), Devon Wells (P), Sam DiVittorio (P), Steven Leon (P)

III. PRAYER: Councilman Kip Andrews

IV. PLEDGE OF ALLEGIANCE: All veterans and active military, please render the proper salute.
Councilwoman Carlee Gonzales

V. REPORTS:

1. Council: Councilwoman Carlee Gonzales informed everyone that the Capital Outlay work session has been set for February 8, 2019 @ 10am

2. Mayor- Martin Luther King celebration was held at Martin Luther King Park and was a great event.

Clean up day is moved to January 26, 2019 in Cate Square from 8 to 10am

3. Recognition of New Businesses: NONE

VI. Minutes of January 8, 2019: There was a motion by Councilman Kip Andrews and second by Councilman Steven Leon to approve the minutes of January 8, 2019 Minutes.

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved 5-0

VII. RESOLUTIONS

A. OLD BUSINESS: NONE

B. NEW BUSINESS:

1. A resolution authorizing the Mayor to enter into a Master Services Agreement with Michael Baker International for Engineering Services at the Hammond Northshore Regional Airport. David Lobue, informed the Council that every 3-5 years the City enters into airport Engineering Services which is a specialty area and the State has stringent criteria on selecting Engineers. There were 6 firms responded and out of those 6 there was a stringent grading process that is specified by the State Department of Transportation and Michael Baker International was the Engineering firm that placed first out of the 6 firms. The Master Service Agreement between the City & Michael Baker International is for an initial term of 3years and then the City will have the options of additional 1 year terms beyond that point.

Councilman Steven Leon: asked what other 6 Engineering firms bid on this project.

David Lobue: Stated he can provide that information

Lacy Landrum: A detailed proposal for bids was submitted and it looks for the experience, plans & projects that firms have worked on in the past and compared to what the City is trying to achieve, and the City looks to the capacity of the firm to do the work.

David Lobue: This process was specified by the Department of Transportation, all airports have to adhere to the criteria and standards.

Councilman Kip Andrews: asked when the agreement was received because he just received the email around 4pm today.

David Lobue: Changes were made to contract for legal reasons and the agreement was not finalized until very recently.

Councilman Sam DiVittorio: asked if there is a time line to get this done now.

David Lobue: the City has projects outstanding and he would like to get those moving and the FAA wants to find out if Engineers are in place. The process started in October and the City took time with the requirement process.

Councilman Steven Leon: Asked that Council members be provided more information in sufficient time to fully review each request prior to the meeting.

There was a motion by Councilwoman Carlee Gonzales and second by Councilman Kip Andrews authorizing the Mayor to enter into a Master Services Agreement with Michael Baker International for Engineering Services at the Hammond Northshore Regional Airport.

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved 5-0

2. A resolution supporting the submission of a \$3,557 Edward Byrne Memorial Justice Assistance Grant application to purchase radio equipment for the Hammond Police Department.

Charles W. Borchers IV, stated this is for the application process to purchase portable radio equipment and there is no grant match.

There was a motion by Councilman Steven Leon and second by Councilman Kip Andrews to support the submission of a \$3,557 Edward Byrne Memorial Justice Assistance Grant application to purchase radio equipment for the Hammond Police Department.

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved 5-0

3. A resolution authorizing the Mayor to enter into a contract with AJT Engineering, Inc. for engineering services necessary to the build-out of the Air Traffic Control Tower at Hammond Northshore Regional Airport. Charles W. Borchers IV, informed the Council that this goes back to November 2014. The contract was received then, but the contract was on hold because the City did not have the State dollars for the complete build-out of the 2, 3 and 4th floors and the elevator.

AJT was the Engineer on the original tower. They know the tower and just need to update the plans for the build out of 2, 3, & 4th floors and the elevator.

Councilwoman Carlee Gonzales: asked where the money comes from.

Charles Borchers: \$330,000 is now available and there will be a budget adjustment request and will not know final amount until bids are received.

Lacy Landrum: Money was not available for built out & elevator and the City hoped to get grant funds & other money.

Charles Borchers: City match will be about 1/3

Councilman Steven Leon: asked what's the timing for the work?

Charles Borchers: It will be a few weeks for drawings and 2 weeks for bid documents and bids should be in by the end of January/February. The State funds are good until the project is complete but, the City could lose the money from the State if the project is not moving

Councilman Devon Wells: Stated this is rushing too fast and he would like more time to look at it.

Charles Borchers: Stated the City does its best and sometimes comes in late because they are working on details.

Councilwoman Gonzales: Asked for more notice on future items.

There was a motion by Councilman Steven Leon and second by Councilman Kip Andrews authorizing the Mayor to enter into a contract with AJT Engineering, Inc. for engineering services necessary to the build-out of the Air Traffic Control Tower at Hammond Northshore Regional Airport.

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved 5-0

4. A resolution regarding the Wilbert Dangerfield Award of Excellence.

Councilwoman Carlee Gonzales, Stated the Award Ceremony will be coming up in February and would like to give the award during Black History month. There was some inconsistency in the current Resolution and the Resolution before you that she recommends gives the committee members a one year term and it will not change where they come from which are the following: 1 Nominee from Tangipahoa Parish African American Heritage Museum, 1 Nominee Tangipahoa Parish Library, 1 Nominee from the MLK Park Association, and 2 at large members appointed by the Council President. Councilwoman Gonzales stated she has been in contact with 3 of the current committee members that will remain on the committee. The Ceremony will be held at the last meeting in February.

There was a motion by Councilman Kip Andrews and second by Councilman Devon Wells to amend the Wilbert Dangerfield Award of Excellence Resolution as recommended.

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved 5-0

VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an Ordinance for rezoning request by Starwood Management Company to rezone 0.225 acre parcel (67'x146') located at 505 W. Coleman Ave. from RM-2 to MX-C in accordance with survey by Wm. J. Bodin Jr. dated 11/12/2018 (Recommend Denial by the Zoning Commission) Z-2017-07-00039.

There was a motion by Councilman Sam DiVittorio and second by Councilman Steve Leon to deny the rezoning request by Starwood Management Company to rezone 0.225 acre parcel (67'x146') located at 505 W. Coleman Ave. from RM-2 to MX-C in accordance with survey by Wm. J. Bodin Jr. dated 11/12/2018 (Recommend Denial by the Zoning Commission) Z-2017-07-00039.

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved to Deny the Request for Rezoning 5-0

2. Final adoption of an Ordinance to amend UDC Ord#14-5364 Appendix A "Definitions" to add the definition of Cemetery, and to amend Article 6 "Zoning Districts" to move Cemeteries and/or Memorial Garden from Conditional Uses to Allowed Uses in all single and multi-family residential districts, in all mixed use districts, in C-N, and C-H (Recommend approval by the Zoning Commission 5-0) TA-2018-12-00014.

There was a motion by Councilman Sam DiVittorio and second by Councilman Steve Leon to adopt an Ordinance to amend UDC Ord#14-5364 Appendix A "Definitions" to add the definition of Cemetery, and to amend Article 6 "Zoning Districts" to move Cemeteries and/or Memorial Garden from Conditional Uses to Allowed Uses in all single and multi-family residential districts, in all mixed use districts, in C-N, and C-H (Recommend approval by the Zoning Commission 5-0) TA-2018-12-00014.)

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved 5-0

IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an ordinance to transfer \$396,800 from the Sales Tax (203) fund balance to various funds as described in Budget Change Form 19-08. Lacy Landrum, informed the Council that this is for introduction and would go to Public Hearing & Final Adoption at next meeting. The funds are proposed to be taken it from the Fund Balance in the Consolidated Budget. In the budget there is both the General Fund which operates the majority of the City & a Sales tax fund where Capital projects are located and there is typically a transfer from the Sales Tax fund over to the General fund to operate the

City which includes Salaries, and operating supplies, vehicles, etc. This proposed transfer will be from the sales tax fund balance and it's not budgeted money.

First, the Administration is proposing to move \$70,000 into the General Fund for the Fire Department for salary adjustments, which are needed to correct salaries, this is not a salary increase, just to correct salaries as fire personnel were promoted or transferred.

Second, the Administration proposes to transfer \$16,800 from the Sales Tax Fund Balance to go to IT Department for a Software bridge for Meter Reading, which the City will now do in-house.

Third, the Administration proposes to transfer \$60,000 for a new Capital Project to improve Airport Road by Chapepeela Park and I-12 to relieve traffic & correct safety issues to install a "J" Turn. The total project cost to the City is 10% of the total project cost and Parish is going contribute an equal \$60,000 for their 10% contribution. The rest of the project, 80%, will come from the Federal Government. The Administration proposes transferring \$60,000 for the City's share of the cost.

Fourth, the Administration is proposing to transfer \$150,000 to purchase land located to the southeast of the Airport for an Airport Runway. The FAA will put up \$1 million to give this project a go. This would need to be accomplished in this Fiscal Year and has to be completed by the end of June.

The Fifth request, is for the Air Traffic Control Tower with the elevator and the built out of the floors. Also, there is grant match money but, is not enough funds. Funds are available in case bids come in more than anticipated and the City needs to show funds are available.

Councilman Sam DiVittorio: asked if there a reason why they are all grouped together as one proposal and asked if they can be separated?

Lacy Landrum: Stated yes it can be separated if the Council wishes to do so

Councilwoman Carlee Gonzales asked if the item is introduced as is, can the Council take it up separately at the next meeting.

City Attorney, Andre Coudrain: stated the Council can vote on the items separately when it comes up for a vote.

Bryant Smith, 9360 Hwy., 412 East Slaughter LA. – He works with the FAA and projects are moved up in priority if there is a local match.

There was a motion by **Councilman Steve Leon** and second by **Councilman Kip Andrews** to introduce an ordinance to transfer \$396,800 from the Sales Tax (203) fund balance to various funds as described in Budget Change Form 19-08.

Roll Call Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Y), Sam DiVittorio (Y), Steven Leon (Y). Motion Approved to Introduce 5-0

X. ADJOURN: There was a motion by **Councilman Kip Andrews** and second by **Councilman Devon Wells** to adjourn the meeting. All members were in favor and the meeting was adjourned.

CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **January 22, 2019** BEING **5 PAGES** IN LENGTH

TONIA BANKS
HAMMOND CITY COUNCIL CLERK

PRESIDENT CARLEE WHITE GONZALES
HAMMOND CITY COUNCIL

Persons needing accommodations or assistance should contact City Council Clerk Tonia Banks at 985-277-5610. Request should be made at least 24 hours prior to the scheduled meeting.