



**HAMMOND CITY COUNCIL
PUBLIC HEARING
MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
May 14, 2019
5:30pm**

- I. CALL TO ORDER:** Council President, Carlee White Gonzales called the public hearing to order @ 5:30pm.
- II. ROLL CALL:** Kip Andrews (P), Carlee White Gonzales (P), Devon Wells (P), Sam DiVittorio (P), Steven Leon (P)
- III. PUBLIC HEARING: NONE**



**HAMMOND CITY COUNCIL AGENDA
REGULAR SESSION
MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
May 14, 2019
6:00pm or at Conclusion of Public Hearing**

- I. CALL TO ORDER:** Regular session was called to order by Council President, Carlee White Gonzales @ 5:30pm
- II. ROLL CALL:** Kip Andrews (P), Carlee White Gonzales (P), Devon Wells (P), Sam DiVittorio (P), Steven Leon (P).
- III. PRAYER:** Councilman Kip Andrews
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.
Councilwoman Carlee Gonzales
- V. REPORTS:**
- 1. Council:**
- Councilman Devon Wells:** Congratulated his 2 nephews that are graduating from Hammond High School.
- Councilman Kip Andrews:** Congratulated students graduating from Hammond High & St. Thomas High Schools.

2. Mayor: Positive report on sales tax collection. He also stated that if the State takes over sales tax collection the City may not get timely disbursements. The State fee would be higher and may not be a great thing if the State takes over sales tax collection.

Lacy Landrum: City doing well in General, Water, & Sewer Fund

Mayor: Friday, May 17, 2019 @ 3pm the Cleanest City Judges will be in Council Chambers to present the City of Hammond with the Cleanest City Award and this will be the 13th win for the City.

3. Recognition of New Businesses: NONE

VI. Minutes of April 23, 2019: There was a motion by Councilman Kip Andrews and second by Councilman Sam DiVittorio to approve the minutes of April 23, 2019.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

VII. RESOLUTIONS

A. OLD BUSINESS: NONE

B. NEW BUSINESS:

1. A resolution authorizing the Mayor to enter into a contract for \$45,088 between the Jefferson Parish Sheriff's Office and the Hammond Police Department for the High Intensity Drug Trafficking Area program. Chief Edwin Bergeron, presented this item and informed the Council that this is a continuation program which is through Homeland Security and is for additional funds that are used for overtime. This is strictly paid by Homeland security and Jefferson Parish is the housing agency.

There was a motion by Councilman Kip Andrews and second by Councilman Steven Leon authorizing the Mayor to enter into a contract for \$45,088 between the Jefferson Parish Sheriff's Office and the Hammond Police Department for the High Intensity Drug Trafficking Area program.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

2. A resolution 1) accepting a \$12,000 Community Water Enrichment Fund grant to purchase water treatment equipment; and 2) authorizing the Mayor or his designee to complete and sign grant documents. Charles W. Borchers IV, informed the Council that this application was submitted mid-October of last year and is an annual grant opportunity. This grant can only be used for water system improvements and there is no match requirements.

There was a motion by Councilman Steven Leon and second by Councilman Sam DiVittorio 1) accepting a \$12,000 Community Water Enrichment Fund grant to purchase water treatment equipment; and 2) authorizing the Mayor or his designee to complete and sign grant documents.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

3. A resolution 1) supporting the submission of a \$31,700 Bulletproof Vest Partnership grant application to purchase new and replacement body armor vests for Hammond police officers; and 2) supporting a \$15,850 cash match from the Hammond Police Department. Charles W. Borchers IV, stated this is an annual application and there's a 5 year replacement cycle for vests as vests come up for replacement these funds are used to purchase additional vests and it's a 50/50 match.

There was a motion by Councilman Steven Leon and second by Councilman Kip Andrews 1) supporting the submission of a \$31,700 Bulletproof Vest Partnership grant application to purchase new and replacement body armor vests for Hammond police officers; and 2) supporting a \$15,850 cash match from the Hammond Police Department.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

4. A resolution 1) accepting a \$3,557 Edward Byrne Memorial Justice Assistance Grant to purchase radio equipment for the Hammond Police Department; and 2) authorizing the Mayor or his designee to complete and sign grant documents. Charles W. Borchers IV stated the City was awarded the grant in March and he has now received the contract documents and there is no match.

There was a motion by Councilman Sam DiVittorio and second by Councilman Kip Andrews 1) accepting a \$3,557 Edward Byrne Memorial Justice Assistance Grant to purchase radio equipment for the Hammond Police Department; and 2) authorizing the Mayor or his designee to complete and sign grant documents

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

5. A resolution 1) supporting the submission of \$23,400 Historic Preservation Fund Grant application to re-survey the Hammond Historic District to create new opportunities for tax credits and/or grants for historic property owners; and 2) supporting a cash and in-kind match of \$11,700 from the Hammond Historic District Commission. Charles W. Borchers IV, informed the Council that the District will be resurveyed and the last survey was in the 1980s. He stated there are properties in the district that may be available for grant funds. This is not expanding the boundaries of the Historic District just resurveying what's in the district.

Councilwoman Carlee Gonzales: If there were buildings not within the Historic District, but meet the criteria will they still receive the tax credits?

Charles Borchers IV: This is only within the Historic District

Laura Knighten (Citizen): asked whether Greater St. James church is listed?

Jennie Garcia: believed it's individually listed and not in the Historic District.

There was a motion by Councilman Sam DiVittorio and second by Councilman Steven Leon 1) supporting the submission of \$23,400 Historic Preservation Fund Grant application to re-survey the Hammond Historic District to create new opportunities for tax credits and/or grants for historic property owners; and 2) supporting a cash and in-kind match of \$11,700 from the Hammond Historic District Commission.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

6. A resolution 1) accepting a \$40,000 donation from the Hammond-Tangipahoa Home Mortgage Authority for improvements to the City of Hammond's bus system; and 2) authorizing the Mayor or his designee to complete and sign related documents. Charles W. Borchers IV, stated this is to install shelters, new benches, waste receptacles, & new signage. There are a total of 20 stops and 10 of the stops have seen improvements.

Councilman Devon Wells: How many stops are in District 3?

Charles Borchers: Not sure but, there is a total of 20 stops. All stops are based on ridership data using data for decisions.

Lacy Landrum: City will get list of stops in each district to provide to each Councilmember.

There was a motion by Councilman Steven Leon and second by Councilman Kip Andrews 1) accepting a \$40,000 donation from the Hammond-Tangipahoa Home Mortgage Authority for improvements to the City of Hammond's bus system; and 2) authorizing the Mayor or his designee to complete and sign related documents.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

7. A resolution transferring \$15,000 from the Grant Match Fund to "Miller Memorial Library Restoration, Phase I—Roof Replacement" (Project 31611) to proceed with the Library Roof Replacement project.

Charles W. Borchers IV, informed the Council that this is to cover costs over what was already budgeted for roof repairs. He is asking Council approval to move \$15,000 from the grant match fund.

Lacy Landrum: if all of the funds are not used it will return back to grant match fund once complete.

Lacy Landrum: there is good use of the building

There was a motion Councilman Steven Leon and second by Councilman Devon Wells transferring \$15,000 from the Grant Match Fund to "Miller Memorial Library Restoration, Phase I—Roof Replacement" (Project 31611) to proceed with the Library Roof Replacement project.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

8. A resolution 1) ratifying bids received May 7, 2019 for "Miller Memorial Library Restoration, Phase I—Roof Replacement" (Project 31611); 2) approving the award of a contract to the lowest responsible and responsive bidder pending approval by the grantor; and 3) authorizing the Mayor to enter into this contract following grantor approval. Charles W Borchers IV, stated the lowest bidder is Roofing Solutions at \$62,980. He recommends the award to this bidder. The streets department will also provide work to save the City money.

Councilman Steve Leon: asked has Roofing Solutions worked with the City before?

Charles Borchers: Yes, Fire Station, Permit Office, & one of the hangers.

There was a motion by Councilman Steven Leon and second by Councilman Kip Andrews 1) ratifying bids received May 7, 2019 for "Miller Memorial Library Restoration, Phase I—Roof Replacement" (Project 31611); 2) approving the award of a contract to Roofing Solutions- the lowest responsible and responsive bidder pending approval by the grantor; and 3) authorizing the Mayor to enter into this contract following grantor approval.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

9. A resolution 1) accepting a \$10,000 donation from First Guaranty Bank to enable more children to attend the 2019 HOPE Summer Camp; and 2) authorizing the Mayor or his designee to complete and sign related documents. Charles W. Borchers IV, informed the Council that this is the 4th year working with First Guaranty Bank.

He stated that First Guaranty Bank offered to donate \$10,000 again this year.

There was a motion by Councilman Steve Leon and second by Councilman Kip Andrews 1) accepting a \$10,000 donation from First Guaranty Bank to enable more children to attend the 2019 HOPE Summer Camp; and 2) authorizing the Mayor or his designee to complete and sign related documents.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

10. A resolution to accept "Rehabilitate Runway 18/36 & 13/31 – Phase III (Construction)" (Project #21702) as substantially complete and to begin the 45-day lien period. Brian Smith, Michael Baker Engineer; he is Recommending and requesting that the Council grant substantial completion for the project.

Councilwoman Gonzales: Was this done with grant money?

Brian Smith: Yes, 90% FAA and 10% state funds.

There was a motion by Councilman Kip Andrews and second by Councilman Sam DiVittorio to accept "Rehabilitate Runway 18/36 & 13/31 – Phase III (Construction)" (Project #21702) as substantially complete and to begin the 45-day lien period.

**Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0**

VIII. FINAL ADOPTION OF ORDINANCE: NONE

IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an ordinance for rezoning by Jamestown Properties, LLC to rezone 16 lots (9A through 16-B) of the Hundred Oaks Subdivision located on Fern St. from RS-11 to RS-5 in accordance with survey by Brett J. Martin dated 4/18/2019 (Z-2019-01-00056) Recommended approval by Zoning Commission. CC Gaiennie, informed the Council that this is an existing subdivision and requesting that Fern Street be rezoned.

There was a motion by Councilman Steve Leon and second by Councilman Kip Andrews to introduce an ordinance for rezoning by Jamestown Properties, LLC to rezone 16 lots (9A through 16-B) of the Hundred Oaks Subdivision located on Fern St. from RS-11 to RS-5 in accordance with survey by Brett J. Martin dated 4/18/2019 (Z-2019-01-00056) Recommended approval by Zoning Commission.

Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved 5-0

Public Hearing set for May 28, 2019

2. Introduction of an ordinance to adopt the City of Hammond budget for the Fiscal Year 2019-2020 in accordance with the procedures in Section 5-03 of the City's Charter. Syeda Naeem, informed the Council that this is the introduction for the Fiscal Year 2019-2020 in accordance with the procedures in Section 5-03 of the City's Charter.

There was a motion by Councilman Kip Andrews and second by Councilman Steven Leon to introduce an ordinance to adopt the City of Hammond budget for the Fiscal Year 2019-2020 in accordance with the procedures in Section 5-03 of the City's Charter

Vote: Steven Leon (Y), Devon Wells (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Kip Andrews (Y).
Motion Approved

Budget Work Session on June 7

Public Hearing on June 25

X. ADJOURN: There was a motion by Councilman Kip Andrews and second by Councilman Steve Leon to adjourn the meeting. All members were in favor and the meeting was adjourned.

CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **May 14, 2019** BEING **5 PAGES** IN LENGTH

**TONIA BANKS
HAMMOND CITY COUNCIL CLERK**

**PRESIDENT CARLEE WHITE GONZALES
HAMMOND CITY COUNCIL**