

Hammond City Council Members
Councilwoman Carlee Gonzales- President
Councilman Sam DiVittorio- Vice President
Councilman Devon Wells
Councilman Kip Andrews
Councilman Steve Leon

City Council Clerk, Tonia Banks

City Attorney, Andre Coudrain



**HAMMOND CITY COUNCIL
PUBLIC HEARING
MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
February 27, 2020
5:30pm**

I. CALL TO ORDER: Council President, Carlee Gonzales called Public Hearing to order at 5:30 pm.

II. ROLL CALL: Sam DiVittorio (Absent), Kip Andrews (P), Carlee Gonzales (P), Devon Wells (A), Steve Leon (P).

III. PUBLIC HEARING:

1. An Ordinance to accept final construction plans for the east portion of Commerce Street Improvements, accept dedication of east portion of Commerce Street (approx. 50'x468') & Cul-de-sac, and acceptance of 1-year performance bond/letter of credit in the amount of \$287,935.00 in accordance with plans and survey by Wm. J. Bodin Jr.; Zoned CH & RM-3 (Case#ROW-2019-07-00009). Recommend approval by Planning Commission. Tracie Schillace, asking to accept the final construction plans for the improvements of Commerce Street which is the East portion that's currently private. Also, asking to accept the dedication of the improvements with the exception of the Performance Bond. This is currently a dead end road will be adding a cul de sac. Tracie, stated a condition will like to be added to the approval a piece of property at the end of the street that owes previous taxes and the developer has agreed to place a bond in lieu of paying those taxes.

City Attorney, Andre Coudrain: stated the agreement would the developer will satisfy the taxes have that resolve or otherwise to post a bond to secure from unpaid taxes. This is one lot owner who owes the taxes that's doing the dedication.

There were no public comments

2. An ordinance to revoke an existing 10' water servitude and accept the dedication of a relocated 10' water servitude requested by Palace Properties, LLC located on Lot 3A1-A2 at Hammond Square Shopping Center in accordance with survey by Acadia Land Surveying, LLC. Tracie Schillace, stated this is needed for the new Walk- Ons restaurant.

There were no public comments



**HAMMOND CITY COUNCIL
REGULAR SESSION
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
February 27, 2020
6:00pm or at conclusion of Public Hearing**

I. CALL TO ORDER: Council President, Carlee Gonzales called Regular Session to order at 6:35 pm.

II. ROLL CALL: Sam DiVittorio (Absent), Kip Andrews (P), Carlee Gonzales (P), Devon Wells (A), Steve Leon (P).

III. PRAYER: Councilman Kip Andrews

IV. PLEDGE OF ALLEGIANCE: All veterans and active military, please render the proper salute.

Councilwoman Carlee Gonzales

V. REPORTS:

1. Council:

Councilwoman Gonzales, congratulated Councilman DiVittorio & wife on their new baby arrival

Councilman Wells entered the meeting

Councilman Kip Andrews, March 14, 2020 District 1 trash pickup at Martin Luther King Park

2. Mayor:

Recognized Mr. Ernie Andrus, WWII Vet, and asked Mr. Nick Joseph and any Veterans to come forward.

Mr. Andrus, stated he's 96 yrs., old, a WWII Veteran and found a ship like he served on and he's running coast to coast to raise enough money to return the ship to Normandy for a D-Day Memorial Service. Mr. Nick Joseph presented Mr. Ernie Andrus with a key to the city.

VI. Minutes of February 11, 2020: There was a motion by Councilman Andrews and Second by Councilman Leon to approve the minutes of February 11, 2020.

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0

VII. RESOLUTIONS

A. OLD BUSINESS: NONE

B. NEW BUSINESS:

1. A resolution authorizing the Mayor to execute an agreement with the Louisiana Department of Transportation and Development for "Taxiway Lighting Rehabilitation – Phase 1 (Design)" at the Hammond Northshore Regional Airport for up to \$150,000. David Lobue, stated this is part of the capital improvement plan of the Airport with the total cost expected to be more than \$1 million. This is the first phase and no money from the City is required.

There was a motion by Councilman Andrews and second by Councilman Wells authorizing the Mayor to execute an agreement with the Louisiana Department of Transportation and Development for "Taxiway Lighting Rehabilitation – Phase 1 (Design)" at the Hammond Northshore Regional Airport for up to \$150,000.

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0

2. A resolution authorizing the Mayor to execute a work authorization for professional services with Michael Baker International for “Airfield Lighting Rehabilitation (Phase I) Design” at the Hammond Northshore Regional Airport. David Lobue, stated the contract has been approved from the State and he would like to award the work authorization to our consulting engineer Michael Baker International for the \$150,000. The authorization has been approved and reviewed by the State.

There was a motion by Councilman Leon and second by Councilman Andrews authorizing the Mayor to execute a work authorization for professional services with Michael Baker International for “Airfield Lighting Rehabilitation (Phase I) Design” at the Hammond Northshore Regional Airport

**Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0**

3. A resolution to approve Change Order No. 1 (Final), for “NW Railroad Sewer Improvements” (Project #616-11915) in the amount of a \$3,364.60 credit. Chuck Spangler, stated the final quantities of each bid item and at the conclusion of the work, there is in the amount of \$3,364.60 remaining under the original contract amount.

There was a motion by Councilman Leon and second by Councilman Andrews to approve Change Order No. 1 (Final), for “NW Railroad Sewer Improvements” (Project #616-11915) in the amount of a \$3,364.60 credit.

**Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0**

4. A resolution to accept the work for “NW Railroad Sewer Improvements” (Project #616-11915) by Lawson-Bonet Construction, Inc., as substantially complete, commencing the 45-day lien period and withholding 10% retainage. Chuck Spangler, stated the work has been completed and the lift station is in service and complimented the City for the electrical service.

There was a motion by Councilman Andrews and second by Councilman Leon to accept the work for “NW Railroad Sewer Improvements” (Project #616-11915) by Lawson-Bonet Construction, Inc., as substantially complete, commencing the 45-day lien period and withholding 10% retainage. __

**Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0**

5. A resolution to approve Budget Change Form 20-04 transferring \$8,000 from “NW Railroad Sewer Improvements” (Project #616-11915) to “Pride Drive / HAEIDD Sewer Extension” (Project #616-12024). Chuck Spangler, stated there were problems at Pride Drive and more funds are needed for this project with no new appropriations.

There was a motion by Councilman Leon and second by Councilman Andrews to approve Budget Change Form 20-04 transferring \$8,000 from “NW Railroad Sewer Improvements” (Project #616-11915) to “Pride Drive / HAEIDD Sewer Extension” (Project #616-12024).

**Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0**

6. A resolution to approve Budget Change Form 20-05 transferring \$303,900 from closed-out projects “Drainage Improvements FY 2018” (Project #420-11806) and “Drainage Improvements FY 2019” (Project #420-11908) to “Sidewalk & Drainage Improvements [FY 2020]” (Project #420-12010).

Chuck Spangler, stated these are the funds remaining from closed out projects and will go to go to sidewalks & drainage improvements.

Louise Bostic, 113 Elm Drive Hammond: stated the project on S. Chestnut for drainage has not been resolved and has been ongoing for several years. She has standing water in the ditch and had to have wrecker move her car there times because she has gotten stuck. Asking the Council to look into this situation and assist with this drainage issue. This is 610 Iowa so, it would be the 700 block of Chestnut on both sides of the street.

Chuck Spangler, stated this work is in the next phase of drainage projects.

Mayor, stated the City will check on it

There was a motion by Councilman Leon and second by Councilman Wells to approve Budget Change Form 20-05 transferring \$303,900 from closed-out projects “Drainage Improvements FY 2018” (Project #420-11806) and “Drainage Improvements FY 2019” (Project #420-11908) to “Sidewalk & Drainage Improvements [FY 2020]” (Project #420-12010).

**Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0**

7. A resolution authorizing Change Order #1 for “Air Traffic Control Tower Build-out” (Project 31706) for an increase of \$1,971. Charles Borchers IV, stated there was a deduction of \$4300 and identified (2) other areas where plumbing work needs to be done to correct existing plumbing to bring up to code and waterproofing of the elevator pit - this is what the City would have to do but its more affordable to have the contractors do it due to the deduction and some savings. The difference is \$1,971.

There was a motion by Councilman Andrews and second by Councilman Leon authorizing Change Order #1 for “Air Traffic Control Tower Build-out” (Project 31706) for an increase of \$1,971.

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).\\ Motion Approved 4-0

8. A resolution 1) supporting the submission of a \$112,500 application to the Assistance to Firefighters Grant Program to purchase firefighting equipment for the Hammond Fire Department (HFD); and 2) supporting a cash match of \$12,500 from the Fire Millage Fund. Charles Borchers IV, stated this will replace older equipment to meet current standards and the match will come from the Fire Department.

There was a motion by Councilman Leon and second by Councilman Andrews 1) supporting the submission of a \$112,500 application to the Assistance to Firefighters Grant Program to purchase firefighting equipment for the Hammond Fire Department (HFD); and 2) supporting a cash match of \$12,500 from the Fire Millage Fund.

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y). Motion Approved 4-0

9. A resolution 1) supporting the submission of a \$50,000 application to the AARP Community Challenge Grant Program to build an accessible walking trail in Martin Luther King Park; and 2) supporting a cash match of \$25,000 from the Grant Match Fund. Charles Borchers IV, stated this would be for a walking path near the baseball field and playground.

Councilman Steve Leon, asked has someone looked at this concerning drainage issues

Charles Borchers, stated if the City is awarded the grant we will definitely make sure we do not contribute to any drainage issues

Louise Bostic, asked which park

Councilwoman Gonzales, answered MLK Park

There was a motion by Councilman Andrews and second by Councilman Wells 1) supporting the submission of a \$50,000 application to the AARP Community Challenge Grant Program to build an accessible walking trail in Martin Luther King Park; and 2) supporting a cash match of \$25,000 from the Grant Match Fund

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y). Motion Approved 4-0

10. A resolution 1) supporting the submission of a \$250,000 grant application to the Land and Water Conservation Fund for improvements to Mooney Park; and 2) supporting a cash match of \$250,000 from the Grant Match Fund. Charles Borchers IV, stated this grant is to assist with redesigning Mooney Park and upgrade the playground equipment.

There was a motion by Councilman Andrews and second by Councilman Wells 1) supporting the submission of a \$250,000 grant application to the Land and Water Conservation Fund for improvements to Mooney Park; and 2) supporting a cash match of \$250,000 from the Grant Match Fund.

Vote: Sam DiVittorio (), Kip Andrews (), Carlee Gonzales (), Devon Wells (), Steve Leon (). Motion Approved 4-0

11. A resolution to authorize the Mayor to execute an Intergovernmental Agreement with Tangipahoa Parish Government for road overlays on W Dakota St, N Oak St, NW Railroad Ave, Mooney Ave, Muscarello Rd, Third St, E Hanson St, Maryland St, and Professional Plaza. Lacy Landrum, stated this is a standard contract with the Parish and this will be at the Parish’s sole Cost.

There was a motion by Councilman Andrews and second by Councilman Leon to authorize the Mayor to execute an Intergovernmental Agreement with Tangipahoa Parish Government for road overlays on W Dakota St, N Oak St, NW Railroad Ave, Mooney Ave, Muscarello Rd, Third St, E Hanson St, Maryland St, and Professional Plaza.

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0

VII. FINL ADOPTION OF ORDINANCE

1.Final adoption of an Ordinance to accept final construction plans for the east portion of Commerce Street Improvements, accept dedication of east portion of Commerce Street (approx. 50’x468’) and Cul-de-sac, and acceptance of a 1-Year performance bond/letter of credit in the amount of \$287,935.00 in accordance with plans and survey by Wm. J. Bodin Jr.; Zoned CH & RM-3 (Case#ROW-2019-07-00009) Recommend approval by Planning Commission.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to adopt an Ordinance to accept final construction plans for the east portion of Commerce Street Improvements, accept dedication of east portion of Commerce Street (approx. 50’x468’) and Cul-de-sac, and acceptance of a 1-Year performance bond/letter of credit in the amount of \$287,935.00 in accordance with plans and survey by Wm. J. Bodin Jr.; Zoned CH & RM-3 (Case#ROW-2019-07-00009) with the condition that the developer pay the taxes or post a bond as security for unpaid taxes.

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0

2. Final adoption of an ordinance to revoke an existing 10’ water servitude and accept the dedication of a relocated 10’ water servitude requested by Palace Properties, LLC located on Lot 3A1-A2 at Hammond Square Shopping Center in accordance with survey by Acadia Land Surveying, LLC.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to adopt an ordinance to revoke an existing 10’ water servitude and accept the dedication of a relocated 10’ water servitude requested by Palace Properties, LLC located on Lot 3A1-A2 at Hammond Square Shopping Center in accordance with survey by Acadia Land Surveying, LLC.

Vote: Sam DiVittorio (Absent), Kip Andrews (Y), Carlee Gonzales (Y), Devon Wells (Y), Steve Leon (Y).
Motion Approved 4-0

VIII. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE

X. ADJOURN: There was a motion by Councilwoman Gonzales and second by Councilman Andrews to adjourn the meeting. All members were in favor and the meeting was adjourned

CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TURE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **February 27, 2020** BEING 5 PAGES IN LENGTH

TONIA BANKS
HAMMOND CITY COUNCIL CLERK

PRESIDENT, CARLEE WHITE GONZALES
HAMMOND CITY COUNCIL

Persons needing accommodations or assistance should contact City Council Clerk Tonia Banks at 985-277-5610. Request should be made at least 24 hours prior to the scheduled meeting.