



AIA®

# Document G704™ – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*  
Hammond Park Improvements  
MLK Park

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: October 18, 2019

**CERTIFICATE INFORMATION:**  
Certificate Number: 18067  
Date: March 4, 2020

**OWNER:** *(name and address)*  
City of Hammond

**ARCHITECT:** *(name and address)*  
Holly and Smith Architects, APAC

**CONTRACTOR:** *(name and address)*  
JAC Construction of South Louisiana,  
LLC

310 E Charles St.  
Hammond, LA 70401

208 North Cate Street  
Hammond, LA 70401

39116 Live Oak Road  
Franklinton, LA 70438

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.  
*(Identify the Work, or portion thereof, that is substantially complete.)*

Holly and Smith Architects, APAC		Pierre E. Theriot, Architect	March 3, 2020
<b>ARCHITECT</b> <i>(Firm Name)</i>	<b>SIGNATURE</b>	<b>PRINTED NAME AND TITLE</b>	<b>DATE OF SUBSTANTIAL COMPLETION</b>

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*  
See attached punchlist.

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Forty-Five (45) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$1,610.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

JAC Construction of South Louisiana, LLC		Chris Usay Joshua Jenkins, Manager	3/4/2020
<b>CONTRACTOR</b> <i>(Firm Name)</i>	<b>SIGNATURE</b>	<b>PRINTED NAME AND TITLE</b>	<b>DATE</b>
City of Hammond		Pete Panepinto, Mayor	
<b>OWNER</b> <i>(Firm Name)</i>	<b>SIGNATURE</b>	<b>PRINTED NAME AND TITLE</b>	<b>DATE</b>

# H/S

HOLLY & SMITH ARCHITECTS  
A Professional Architectural Corporation  
P. O. BOX 1707  
HAMMOND, LOUISIANA 70401  
985/345-5210

PROJECT: Hammond Park Improvements  
MLK Park

PROJECT No.: 18067

DATE: March 3, 2020

TIME: 8 a.m.

## PUNCHLIST

### PARTIES PRESENT

Pierre Theriot

### ORGANIZATION

Holly & Smith Architects

Parties receiving copies:

*Anyone taking exception to these notes should notify the Architect, in writing, within seven (7) days of the date of receipt of this document; otherwise, the minutes shall stand approved as written.*

ITEM	TOPIC / DESCRIPTION
------	---------------------

- In accordance with AIA A201, General Conditions of the Contract for Construction, Paragraph 3.1.3, this Punch List does not relieve the contractor of his obligations to complete the project as per plans and specifications as noted in the General Conditions of the Contract for Construction. All subsequent items noted hereafter, as long as the warranty period is in effect, shall be completed by the Contractor upon notifications thereof.
- Contractor shall provide a bound project manual within thirty (30) days of this date, which shall include warranties, guarantees, instruction manuals, maintenance manuals and any other items required as per specifications.
- General Contractor shall provide Owner with all surplus stock materials as required as per plans and specifications.
- General Contractor shall provide Owner with as built drawings from all subcontractors.

The following items require the attention of the contractor for completion or correction. This list may not be all-inclusive, and the failure to include any items on this list does not alter the responsibility of the contractor to complete all work in accordance with the contract documents.

### ARCHITECTURAL

#### Pavilion Expansion #201

- |   |  |          |
|---|--|----------|
| 1 | Provide wall sconce light fixtures outside of each restroom building. (2) Two Fixtures | \$800.00 |
|---|--|----------|

#### Existing Pavilion Space Room #202

- |   |   |         |
|---|---|---------|
| 1 | Permanently secure restroom signage at the outside of each restroom.              | \$25.00 |
| 2 | Touch up paint at soffit beam on east faced adjacent to existing restroom no. 203 | \$25.00 |

#### Existing Restroom Room #203

1	Provide painted louver transom in hollow metal door frame.	\$300.00
2	Remove protective film from sanitary napkin dispenser.	\$15.00
3	Provide light switch key to owner	\$20.00
4	Provide keys for paper towel dispenser and sanitary napkin disposal	\$20.00

Existing Restroom Room #204

1	Provide painted louver transom in hollow metal door frame.	\$300.00
2	Touch up paint on outside face of door.	\$25.00
3	Remove protective film from sanitary napkin dispenser.	\$15.00
4	Install door closer cover plate.	\$25.00
3	Provide light switch key to owner	\$20.00
4	Provide keys for paper towel dispenser and sanitary napkin disposal	\$20.00

Total		\$1,610.00
-------	--	------------