

**CITY OF HAMMOND
PLANNING AND ZONING COMMISSIONS
AND BOARD OF ADJUSTMENTS MEETING
312 EAST CHARLES STREET
AGENDA-Thursday September 10, 2020
5:00 P.M.**

**Work Session Meeting – Thursday August 27, 2020-NOON
CITY COUNCIL CHAMBERS**

PUBLIC HEARING MEETING:

I. CALL PUBLIC HEARING TO ORDER

II. ROLL CALL: Jimmy Meyer (), Matt Sandifer (), William Travis (),
Jeffrey Smith (), Kylan Douglas ()

III. APPROVAL OF MINUTES – August 6, 2020

**IV. PLANNING COMMISSION AGENDA- Public Hearing
OLD BUSINESS:**

SUB-2020-07-00134 Major Subdivision final approval request by Landrick Real Estate for Covington Ridge Subdivision (Lots 1-73, CA-1, CA-2, & CA-3), acceptance of dedication of water, sewer, street lights, and right of way improvements all in accordance with construction plans, final plat, and as built by McLin Taylor, Inc., and acceptance of the 2 year maintenance bonds and 1 year performance bonds.

NEW BUSINESS:

SP-2020-08-00842 Major Site Plan request by RichSmith Holdings, LLC to approve site plan for The Ridge at Hammond Apartments is a two 3-story 48 unit complex with club house, covered parking, basketball court, playground, BBQ picnic area, community garden and walking trail located at TEMPADD21 RichSmith Lane; Zoned RM-3

SP-2020-08-00843 Major Site Plan request by The Burrow 2020, LP to approve site plan for The Burrow Apartments is a four 2-story buildings 64 unit complex with a community building, exercise room, playground, basketball court, computer facility, and a outdoor cooking space located at 1510 Corbin Rd; Zoned C-N

SP-2020-08-00845 Major Site Plan request by Gulf Coast Housing to approve site plan for “PS 2” a single-family housing development with 22 houses and 1 community center located at 1105 Hewitt Rd. (Hewitt Rd/JW Davis); Zoned RS-11.A

V. BOARD OF ADJUSTMENTS AGENDA-Public Hearing

OLD BUSINESS:

VAR-2020-07-00077 Variance request by Laronda Varnado to waive UDC#14-5364 1) unapproved lot of record, 2) more than 1 residential structure on a lot, 3) front facing door for proposed manufactured home located at 202 S. Scanlan St.; Zoned RS-3

NEW BUSINESS:

NONE

VI. ZONING COMMISSION AGENDA-Public Hearing

OLD BUSINESS:

Z-2020-07-00078 Expanded Conditional Use request by Laronda Varnado to allow placement of a manufactured home to be placed on 0.58 acre of the Ethel Varnado Est. being a survey by Robert G. Barrilleaux located at 202 S. Scanlan St.; Zoned RS-3

NEW BUSINESS:

Z-2020-07-00079 Rezoning request by Anthony Perkins to rezone from a RM-2 Expanded Conditional Use to allow prepared food to commercial zoning located at 807 E. Church St.

Z-2020-08-00081 Rezoning request by Best Team in Town LLC to rezone from RM-2 to MX-C located at 600 & 602 E. Morris Ave in accordance with survey by Brett J. Martin dated 8/7/2020; DDD, Thomas/Morris Overlay

VII. ADJOURN

I, HEATHER ALVAREZ SECRETARY OF THE HAMMOND PLANNING AND ZONING COMMISSION, AND BOARD OF ADJUSTMENTS, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING WAS POSTED AT CITY COUNCIL CHAMBERS AT 312 EAST CHARLES STREET, HAMMOND, LOUISIANA IN ACCORDANCE WITH LA R.S. 42:4.7, ON THE th of August 20, 2020

RULES FOR PUBLIC PARTICIPATION

In the interest of fairness and time, the following guidelines are established, relative to public participation and discussion of any agenda item.

1. Prior to the vote of a particular item on the agenda, the presiding officer shall allow time for the public discussion of that agenda item.
2. All persons desiring to speak on a specific agenda item will request the attention of the presiding officer at the time the item is being considered.
3. After recognition, the participant is requested to give his/her name and address and duly noted in the minutes.
4. All questions and comments are to be address to the presiding officer only and shall be limited to the agenda item under consideration.
5. There shall be no indulging in personalities, no offensive or profane language shall be used and the participant must adhere to the item at hand, and the decorum of the commission/board.
6. When a person refuses to adhere to these policies, and the behavior interferes with or disrupts the normal order of business, the presiding officer may eject with or request the removal of the disruptive or obstructive person or persons.
7. The presiding officer may limit the amount of time for public comment in the interest of an orderly meeting. Repetitive comments are discouraged.
8. The Secretary shall be the official timekeeper of the Commission/Board and shall interrupt discussion to advise the Commission/Board that any time limit has expired.
9. When called upon for a vote, each Council member present shall respond “yes,” “no” or “abstain.” A failure to answer shall be recorded as “abstain.”
10. During the period of a declared public health or public safety emergency, the number of persons attending the meeting in person may be limited or rules maintaining an appropriate distance from others may be imposed to comply with any emergency proclamation or in accordance with recommendations from the Centers for Disease Control and Prevention, the Office of Public Health or the Louisiana Department of Health. In such instances, or in order to comply with any emergency proclamation, the Council shall provide an alternate method for public participation and public comment such as via internet, video, e-mail, facsimile or telephone. The specific procedure for any alternate method of public participation and comment shall be contained in the public notice or agenda for the meeting.

Persons needing accommodations or assistance should contact Secretary Heather Alvarez 985-277-5649. Requests should be made at least 24 hours prior to the scheduled meeting.