



Tonia Banks <banks_tm@hammond.org>

Resolution

1 message

kip andrews [REDACTED]
To: Tonia Banks <banks_tm@hammond.org>

Thu, Sep 17, 2020 at 8:58 AM

Sent from my iPhone

Begin forwarded message:

From: kip andrews [REDACTED]

A Resolution for a Request for Proposals for Legal Services for the Council

WHEREAS, under Article IV, Section 4-02 of the Home Rule Charter the Council is authorized to retain its on legal counsel on an issue by issue basis, in furtherance of that authorization the Council desires to compile a nonexclusive list of attorneys interested in providing the Council with legal services and desired terms under which they would be willing to provide those said services as needed.

THEREFORE, BE IT RESOLVED by the Hammond City Council as follows:

A request for proposals for legal services shall be advertised and promoted with responsive deadlines as other requests for proposals by the City are customarily done, the request shall identify the Council Clerk as the point of contact for questions and to whom proposals shall be submitted, the proposal shall include the following: (1) identify the attorney or attorneys that would be primarily responsible for providing the services offered; (2) describe the areas of practice and/or legal topics that said attorney(s) would be willing to advise upon; (3) provide the desired fee arrangement (i.e. hourly, contingent, flat rate; if hourly the desired hourly rate); (4) provide a resume/CV for each attorney identified as being primarily responsible for providing the services offered; and (5) any additional information that respondent believes may aid in the evaluation of their qualifications and/or proposal.