

**COUNCIL MEETING AGENDA REQUEST FORM**

\*\*\*\*\*

COUNCIL MEETING DATE: August 25, 2020

SUBJECT/REASON FOR AGENDA ITEM: \_\_\_\_\_

Temporarily Alcohol Permit Waiver  | Open Container Law Waiver

Other: \_\_\_\_\_

***Please be specific about the reason to be on the agenda.***

**A Resolution to purchase (2) Two F-150 Regular Cab trucks for the Water & Sewer Department from Bill Hood Ford for a Total Amount of \$ 46,938.00**

Requested By: Purchasing

NAME: Jana Thurman

ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

Please note that the Hammond City Council meets the Second and Fourth Tuesday of the Month at 5:30pm, 312 East Charles Street, Hammond, LA 70401, All requests have to be submitted to the City Council Clerk by the Wednesday prior of the meeting no later than 4:30pm, All requests can be submitted electronically to banks\_tm@hammond.org or fax (985) 277-5611. If you have any questions please call (985) 277-5610

**BELOW TO BE FILLED OUT BY COUNCIL CLERK**

\*\*\*\*\*  
\*\*\*\*

DATE RECEIVED: \_\_\_\_\_ TIME RECEIVED: \_\_\_\_\_

Council Clerk: Tonia Banks Agenda Item Number \_\_\_\_\_

Approved: \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

Remarks: \_\_\_\_\_

Carlee Gonzales  
Council President

\_\_\_\_\_  
Tonia Banks

\_\_\_\_\_  
Date



**Proposal #**     RFP 21-07      
**Project:**     2021 (2) F-150 Regular Cab Trucks      
**Proposal Open Date:**     August 04, 2020         10 am      
**Location:**     PURCHASING      
**Hammond Web Site:**     YES     **Daily Star Ads:**     July 14 & 21    

Company Name	Contact Info	Email	Fax	Date
Gateway Ford	Mason Diaz <a href="mailto:mason@gatewayford.net">mason@gatewayford.net</a> 888-303-6329 Spoke to 7/15/20 @9:15am Said he would submit a proposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	RFP 7/15/20 Reminder 7/31/20 & 8/4/20
Banner Ford	985-234-5678 Called left message @ 9:19am Left Voicemail @ 9:40am	<input type="checkbox"/>	<input type="checkbox"/>	7/15/20
Allstar Ford	Chris Moody <a href="mailto:emoody@allstarautomotive.com">emoody@allstarautomotive.com</a> Called left message 9:21am Spoke to him 7/16 @ 9:15am	<input checked="" type="checkbox"/>	<input type="checkbox"/>	RFP 7/16/20 Reminder 7/31/20 & 8/4/20
Lamarque Ford	John Door 877-898-1898 Left Voicemail @9:21am Left Voicemail @9:41am	<input type="checkbox"/>	<input type="checkbox"/>	RFP 7/15/20
Bill Hood Ford Automotive	Wayne Dykes <a href="mailto:waynedykes@hotmail.com">waynedykes@hotmail.com</a> Confirmed receipt of proposal by email	<input checked="" type="checkbox"/>	<input type="checkbox"/>	RFP 7/15/20 Reminder 7/31/20

## **Public Notice**

**PUBLIC NOTICE IS HEREBY GIVEN** that the City of Hammond, Parish of Tangipahoa, State of Louisiana will open proposals on **August 4, 2020 at 10:00** a.m. at the Purchasing Department, City Hall Complex, 310 East Charles Street, Hammond, La. 70401, for the following:

(2) - 2021 F-150 Regular Cab Trucks

Any information or questions to complete the proposal may be obtained between the hours of 7:30 a.m. and 4:00 p. m. Monday through Friday at the City of Hammond Purchasing Department, 310 East Charles Street, Hammond, La., Specifications may be obtained from website: [www.hammond.org](http://www.hammond.org)

**RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL PROPOSALS.**

All mail should be sent to the City of Hammond, Purchasing Manager, and P.O. Box 2788, Hammond, La. 70404-2788. The word proposal, must be underlined or highlighted and located at the top of the envelope.

**PROPOSAL REFERENCE NUMBER: RFP 21-07**

**PUBLISHED: July 14 & 21 2020**



**City Of Hammond  
Purchasing Department**

**Request for Proposal**

**RFP# 21-07**

**2021 New F-150 Regular Cab**

**Proposals shall be faxed to the City Of Hammond,  
Purchasing Department  
985-277-5636  
Or emailed to  
Thurman\_je@hammond.org  
No later than  
10:00Am on August 4, 2020**

**Advertisement in the Official Journal, Daily Star,  
To be Published (3) Times**

**July 14 and 21, 2020**

**For Additional Information or Questions, Contact:  
Jana Thurman - Purchasing Manager- (985)-277-5633**

**This is the Proposal of:****Date:** \_\_\_\_\_**Company:** \_\_\_\_\_**Section 3 Business/WBE/SBE/MBE/DBE:** \_\_\_\_\_**Address:** \_\_\_\_\_**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP Code:** \_\_\_\_\_**Person to Contact:** \_\_\_\_\_**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_**Email:** \_\_\_\_\_**Your Proposal is important to us.**

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

**Section 3 Business/WBE/SBE/MBE/DBE**

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

**Nondiscrimination Requirements**

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

**Specifications:**

**The City of Hammond is requesting proposals for (2) Two  
New 2021 F-150 Regular Cab Truck.**

2021 F-150 Regular Cab

F-150 Regular 4X2  
Oxford White  
Gray Interior  
2.7L V6 EcoBoost Engine  
100A Package  
Class IV Hitch Receiver  
Day Time Running Lights

8 ft Bed  
40/20/40 Vinyl Seat  
XL Package  
10 Speed Auto Transmission  
3.55 Ratio Rear Axle  
Power Equipment Package

**Proposer agrees to FOB deliver services described by the Proposal  
Specifications for the sum indicated:**

(Amounts shall be shown in words and digits, In case of discrepancy,  
words shall govern.

**Total Price**

\_\_\_\_\_

(\$ \_\_\_\_\_ )

**Signature of Proposer** \_\_\_\_\_

**Name of Company** \_\_\_\_\_ **Date** \_\_\_\_\_

The above signature on this Proposal certifies that proposer has carefully examined the instructions to RFP, terms and specifications applicable to and made a part of this Proposal Package. Proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Proposal.

\_\_\_\_\_